



**BOARD OF DIRECTORS MEETING**

**May 18<sup>th</sup>, 2021**

**6:00pm**

**I. Administrative**

- a. Meeting commencement and call to order at 6:01pm
- b. Board/Member Roll Call

Board Members	Kim Shultz	X	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A
Ex-Officio Members	Corrigan Rutherford	X	Destiny Grant	X	Amber Speights	X
	JBC Representative	A				
Non-Board	Foundation: Keith McElveen	A	Faculty Liaison: Terra Poetzscher	X	PCA: Christine LaRue	X

**X = Present    A = Absent**

Also present: Melissa McKay of McKay Kiddy

- c. Mission statement: Palmetto Scholars Academy (PSA) will provide a differentiated program designed to meet the educational needs of intellectually gifted learners, address their distinctive social and emotional needs, promote individual character development and instill a life-long love of learning. Our students will engage with leading innovative organizations in higher education, business and science, to empower them to make original and impactful contributions toward the elevation of South Carolina in the areas of education, commerce, arts, and science.
- d. Public Comment: none
- e. Acceptance of Minutes from prior Board meeting

Motion to: Approve the minutes from the last board meeting

Made by: Joel

Second by: Faith

Vote: unanimous of those present



Board Members	Kim Shultz	X	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**f. Acceptance of Minutes from prior Special Board meeting (4/29)**

Motion to: Approve the minutes from the prior special board meeting

Made by: Joel

Second by: Faith

Vote: unanimous of those present

Board Members	Kim Shultz	X	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**g. Acceptance of Minutes from prior Special Board meeting (5/12)**

Motion to: accept the meeting minutes from the prior special board meeting from May 12th

Made by: Faith

Second by: Joel

Vote: unanimous of those present

Board Members	Kim Shultz	X	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**h. Acceptance of Agenda**

Motion to: Accept the agenda for tonight's meeting

Made by: Faith

Second by: Mary

Discussion: Kim suggested changes to the Agenda. As Melissa Kiddy was present at the meeting, he suggested the Board keep the discussion of the finances, table the rest, and move to Executive Session. Mary suggested that the Board rearrange the agenda as suggested but recommended the Board continue on with the Agenda if the Executive Session did not run too long to try and complete those items and not table them immediately.

Amended Motion by Faith: Approve the agenda to move the Executive Session to after the finances and then, if we have time, to proceed with the running the rest of the business that was in the agenda afterwards.



Vote: unanimous of those present

Board Members	Kim Shultz	X	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**i. 45 Day Calendar Review**

- ✓ 05/18/2021 PSA Board Meeting, 6:00pm
- ✓ 05/26/2021 Communications Committee Meeting, 12:30pm
- ✓ 05/27/2021 Academic Excellence Committee Meeting, 5:00pm
- ✓ 06/09/2021 Human Resources Sub Committee Meeting, 11:30am
- ✓ 06/10/2021 Finance Committee Meeting, 6:00pm

**II. Principal's Report - please see written report below**

- a. Principal Rutherford reported that in regard to academics, testing is in full swing (AP, EOC, SC Ready, SC Pass, etc.) and the building has a heightened activity level. She stated that while running the schedule has been a challenge, the teachers, staff, and leadership team have done a fantastic job managing all of the moving parts of testing. As we move towards 2020-2021, the Administration has confirmed summer workshops to present to the staff and for them to engage in enrichment activities for professional development purposes. Additionally, they hope to have an evening and weekend opportunity to show all of our families what is coming up for next year. Administration has been working to interview and hire for the Dean positions as well as to fill vacant staff positions. The Administration has worked very closely with McKay Kiddy, our accountant, to ensure the proper documentation and reimbursement for grants as well as working through the budgeting process. PSA did receive notice from the District that we are out of compliance with certified personnel but we have the opportunity - which the Administration intends to do - to have the District reconsider this metric. The basis for reconsideration is based on the number of part-time, non-certified employees we have and when we ask for reconsideration, they believe PSA will hit the metric of 75%. However, it does require follow-up with our District. Principal Rutherford detailed that Melissa Kiddy from McKay Kiddy will attend finance committee meetings and board meetings for the near future through the budgeting process to ensure there is a comprehensive understanding of the budget. She asked the Board to keep in mind that when the budget is presented, it does include the additional FTE for the coordinator to oversee enrichment and academic teams and the Day Porter, as well as the .5 FTE for technology. Additionally, there are additional allocations in the salaries in the budget for coaching stipends of academic teams. The Administration has requested and is working on a job description for the Day Porter to ensure the person hired meets the needs of the facility. Based on staff input and the community, they have been working on this but with the moving parts, this has continued to be a struggle but



they are working on clarifying job roles and responsibilities and making sure the Board is aware of any proposals and structuring that many need to occur to make PSA more effective. Regarding Covid, the dashboard link is provided to give updated information. PSA will host a vaccine clinic that will not interfere with the school day but will be scheduled at a time that is hopefully convenient for families so those who wish to receive the vaccine can do so. Principal Rutherford noted the State accountability surveys are being sent out via email and reminded us to keep an eye out for them. Awards ceremonies have been scheduled. However, the feedback between the staff and the community is that perhaps this is not the best way to celebrate this year. Accordingly, the leadership team and the Administration is taking a look at how we can celebrate our students in an equitable manner - this is a discussion point. Lastly, Principal Rutherford discussed that there remain concerns and we are working to create and maintain a positive culture within our school community and making sure that people are maintaining those expected behaviors as well as interacting with individuals with which they have concerns.

**III. New Business**

**a. Decision:** Discussion and approval of financials (Dashboard pasted below)

Joel: The financials for March and quarter end have been sent to the Board. The overall financials were once again revenue in excess of expenses and revenue was normal in March.

Motion to: Approve the financials as presented  
 Made by: Mary  
 Second by: Bryan  
 Vote: unanimous of those present

Board Members	Kim Shultz	X	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**b. Information:** First Reading of 2021/2022 Budget

- i. Melissa Kiddy from the accounting firm McKay Kiddy to present on the budget process and highlights in the draft budget
- ii. Board members are asked to consider the presented budget and the information provided and submit questions to the Treasurer to be addressed at the 2<sup>nd</sup> reading (June Board meeting)

Joel explained, as stated in his prior email, two public readings are required for the budget and this is the first reading with the second reading to be at the next board meeting, when we will be seeking approval for that



budget. Joel encouraged all to listen and indicated there will be a few opportunities between now and the next meeting to discuss and answer questions in the Finance Committee before we vote for approval next month.

Melissa Kiddy from McKay Kiddy ran through a presentation of the budget. As an initial matter she reported that PSA is not late in the budget process and it is not uncommon timing for schools to go through their readings in May and June. She noted that she has only one school with an approved budget right now and most schools are currently working through the budget process. She indicated the reason why the process is later is because typically the State is working on their budget and what the State does and improves impacts us and our funding. She reported that the goal is to approve the budget in June because we want to have our budget open for the beginning of the year, although a school can seek approval from the District to approve in July, if needed. Melissa indicated the budget is broken up into sections to make it easier to see the different components. She then ran through the total local income of \$141,000.00 and noted that pupil income is a pass through/placeholder right now which will be discussed with the Finance Committee due to changes in budgeting. She went through State income including base funding of \$2.2 million and Education Finance Act of \$1.6 million (our two main sources) and fringe benefits (changes each year and meant to help offset health insurance, social security, etc.). Right now, the budget is set up to budget for 520 students for next year. Additional revenues were also discussed which brought us up to a total of revenue of \$4,683,000 with 2% District fees on revenue (with some exceptions), which does not include ESSER 3 and other federal allocations, which are separated in the budget as they are to be used strategically given their limited timeline.

Kim asked for clarity that the \$4.7 million in revenue and the \$689k in federal funds are added together for a total of \$5.4 revenue.

Lilianna asked about the funds for teacher supplies and Melissa indicated it is budgeted at \$10k (\$275.00 per position), which we receive based off of the count PSA submits to the District, which is passed through to teachers. Lilianna also asked about the supplies funding of \$800.00 for the entire school and Melissa stated there is not that much funding in that bucket from the State as it is a small source of funding that they pass through to help the career specialists.

Melissa Kiddy then discussed expenditures with personnel expenditures being the bulk of the budget. Right now, PSA has personnel expenses of 72% of revenue and she noted that most schools set between 65-75% for personnel and then facilities is the other big factor. As Melissa went through the expenditures she spoke about which items could also be picked up by ESSR funding. She also indicated that for facilities, expenditures will include a payment of \$150k in principal payments and \$407k in interest. She reported PSA has a surplus of \$16k currently.

Joel and Corrigan indicated that Board members have a copy of the budget document for review (see below) and additional questions can be addressed at Committee meetings between now and the next board meeting.

Jason noted that the Facilities Committee is looking at a couple of expenses that they anticipate getting to the Board for review soon and that the potential costs were known to the Finance Committee. He asked if these



numbers (regarding the reserve study and parking lot maintenance) were included in the budget figures presented. Kim answered that they were not. Jason additionally asked that as this was the first reading of this budget, what happens if there are changes or adjustments to the budget subsequent to this meeting - did it mean there would need to be an additional first reading or is it handled at the second reading. Melissa stated that it would be summarized at the second reading and she was sure there will be changes in the budget as the Administration and Finance Committee continue to work on numbers. These changes will be tracked and she will leave off notes on the budget to explain changes from the first to second reading. Kim thanked Melissa for her time and attending the meeting.

**IV. Executive Session - agenda order changed per motion above**

**Motion to enter the Executive Session at 6:39pm**

**Made by: Joel**

**Second by: Faith**

**Discussion: Kim recognized that the two candidates for the Board election were present (to fill the two open Board positions) but they were not yet Board members or Board members elect and he opened it up for discussion by the Board as to whether to have them go into Executive Session.**

**Faith questioned whether we needed excess people at the Executive Session, especially since they were not privy to the correspondence and would not have context for our discussions. She also offered concern about whether it would comply with our bylaws. Kim indicated he was unsure and did not have a preference but wanted us to consider as they were attending the meeting and trying to get up to speed with the Board.**

**Susan stated that they should not attend.**

**Mary added that their terms do not start until September 1st.**

**Vote: unanimous of those present**

<b>Board Members</b>	Kim Shultz	X	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**Members present: Kim (recused from 6:45pm- 7:40pm, left meeting at 7:55pm), Joel, Faith, Bryan, Susan, Jason, Mary, Liliana, Corrigan, Amber, and Destiny. Of note, Kim resigned as Chair of the Board and Bryan, as Vice Chair, became acting Chair and ran the meeting as of 6:45pm.**

- a. Complaints
- b. Personnel Matter

**Motion to exit the Executive Session at 9:05pm**

**Made by: Faith**

**Second by: Mary**



**Vote: unanimous of those present**

<b>Board Members</b>	Kim Shultz	A	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

Following the exit from Executive Session, Bryan stated that the PSA Board would like to thank Mr. Kim Schultz for his tremendous service and contribution to PSA and the Board and acknowledged that he had tendered his resignation from the Board. Bryan reported that as Vice Chair he filled in as the Chair for the remainder of the meeting and will continue to act in that capacity until a new Chair is elected.

Motion to: Table the rest of the agenda to another special board meeting to be scheduled

Made by: Joel

Second by: Jason

Vote: unanimous of those present

<b>Board Members</b>	Kim Shultz	A	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**V. Adjournment at 9:08**

Motion to: Adjourn the meeting the board meeting

Made by: Faith

Second by: Mary

Vote: unanimous of those present

<b>Board Members</b>	Kim Shultz	A	Bryan Coppage	X	Mary Brown	X
	Joel Baughman	X	Susan Durand	X	Liliana Hudescu	X
	Faith Bongiorno	X	Jason Colonna	X	Cynthia Hall	A

**\*\*\*The following Agenda Items were tabled due to time \*\*\*\***

- c. **Discussion/Decision:** 6/16/2020 Resolution to create Ad Hoc Committee for Re-Entry to School (resolution pasted below)  
Per text of Resolution all appointments to this committee expire on May 31<sup>st</sup>, 2021. Board to discuss disposition of committee and the work delegated by the Board via this resolution.



Motion to:

Made by:

Second by:

Vote:

Board Members	Kim Shultz		Bryan Coppage		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna		Cynthia Hall	

- d. Discussion/Decision:** 6/16/2020 Resolution to appoint Tony Chatfield as an Ex-Officio member of the PSA Board of Directors at the request of Joint Base Charleston Leadership  
Per text of Resolution appointment expires on August 31<sup>st</sup>, 2021, but Tony has moved out of the area and no replacement has been identified. Board to discuss disposition of resolution.

Motion to:

Made by:

Second by:

Vote:

Board Members	Kim Shultz		Bryan Coppage		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna		Cynthia Hall	

- e. Information/Discussion:** Improving clarity and ensure accountability in Complaints and Grievances Process
- i. 2020 survey results indicated a perception that problems were not taken seriously and that a culture of retaliation against complainers existed
  - ii. Policy PSA-OPR034.0 was approved by the Board to ensure due process, transparency, and accountability in the process
  - iii. There appear to still be gaps in terms of who is accountable for specific portions of the process, when is appropriate to initiate a formal complaint, when to elevate, and general knowledge of the process amongst the community
  - iv. There is a lack of clarity on when a complaint is “mature” and needs to be elevated to the next level of review and what information is appropriate to provide when elevated.
- f. Information/Discussion:** Board seeks information on School Work Day hours, attendance guidelines, and accountability for presence of students and staff at school during school hours
- g. Information:** Board seeks information on effectiveness of PSA support to dual enrollment and college bound students





- i. Capstone/Dual Enrollment Coordinator position that the Board approved prior to the 2020/2021 School year created to fill a gap for the dual enrollment students who need someone to assist by helping them to determine the appropriate classes at Trident and College of Charleston and facilitating effective communication between those organizations and students
- ii. Board seeks feedback from students and parents on the effectiveness of school efforts to address the identified gaps and areas in need of improvement
- h. Discussion:** Consider improvements in Board communication to community
  - i. Round Table discussions with parents and faculty
  - ii. Targeted surveys to faculty (parent/student survey required by Charter should be in work already)
  - iii. Start open conversations about the direction of the school
- i. Information/Discussion:** Engagement with PSA Attorneys by Principal and Board Chair
  - i. Bylaws Article V, Section 5.1.(a). “The Chair shall perform all the duties conventionally associated with the office...” and “The Chair shall serve as the president of the Corporation and the principal volunteer of the Corporation”
  - ii. Principal Contract Section 4.d. “Perform all duties that a Charter School Principal, or Principal in a reasonably similar position in South Carolina would perform”
  - iii. Job descriptions for Board Chair and Principal, while generally encompassing all duties that are “typical” to the positions, do not specifically authorize engagement with attorneys and other external entities on behalf of the Board and School respectively.
- j. Information:** Consider a benchmark survey of school districts/charter schools with video recordings of Board meetings
- k. Information:** Consider implementation of a School Improvement Committee
- l. Information:** In process evaluation of feasibility of Bus Transportation for 21/22 school year
- m. Information:** Board Management Technologies
- n. Information:** ECD for Spring Surveys
  - i. Charter Objective 2.2: In the Spring of each year, students will be surveyed on their satisfaction level with the social environment of the school. Trends identified as problematic will be brought to the Board of Directors for action via the Principal.
  - ii. Charter Objective 2.3: In the Spring of each year, parents will be surveyed on their satisfaction level with the social environment of the school. Trends identified as problematic will be brought to the Board of Directors for action via the Principal.

### III. Old Business -

- a. Discussion:** Recommendations regarding flow of meeting
  - i. Standardized Committee Reports
  - ii. Committee Reports before New Business/Old Business
  - iii. Items before the Board should be allowed to “mature” by proceeding first as Informational, then Discussion, then Decision stages
  - iv. Build trust through consistent and predictable processes
  - v. Appoint a Sergeant at Arms to ensure meetings stay on topic



- b. Discussion:** Board Strategic Planning
  - i. Assign task to small group to plan for this activity and identify external resources to facilitate
- c. Discussion:** Board Procedure for Complaints and Grievances
- d. Discussion:** Amendments to Charter Language
- e. Discussion:** Revision of PSA Bylaws

**VI. Community Partner Reports**

- a. PCA**

**VII. Committee Reports**

- b. Academic Excellence:
- c. Policy & Human Resources:
- d. Human Resources Sub Committee:
- e. Finance:
- f. Nominating:
- g. Development & Fundraising:
- h. Grievance Committee:
- i. Military:
- j. Facilities:
- k. Communications:



## Principal's Report May Board Meeting

### Academics

- Testing is in full swing!
- Planning for 21-22;
  - Confirmed summer workshops for June 21 and 22
  - Intend to host a preview of coming attractions (evening/weekend sessions) prior to the end of the school year

### School Management

- Working to interview and hire for the 21-22 school year
- Working with the accountant to ensure proper notation and reimbursement of grant funds
- PSA remains out of compliance with certified personnel. However, the administration is working to ask the district to reconsider this metric due to part-time, non-certified employees.
- Accountant will plan to attend Finance Committee meetings as well as Board Meetings for the near future.
- As previously shared, the budget accounts for a coordinator to oversee enrichment and academic teams, a Day Porter, and .5 technology. Additional funds allocated toward coaching academic teams.
- Request assistance from Facilities Committee on the Day porter/Facilities tech job description to begin the hiring process
- Based on staff input as well as working on clarifying job roles and responsibilities, there may be proposed changes to structures forthcoming.
- COVID-19 related to PSA
  - Vaccines: adults who wanted the vaccine have received it for the most part.
  - PSA will host a vaccine clinic in conjunction with MUSC.
  - [Dashboard Link](#)

### Culture/Community

- Surveys (state accountability) sent to staff, parents, and planned for 8th/11th graders
- Awards Ceremonies
- There remain concerns regarding creating and maintaining a positive culture within the school community.

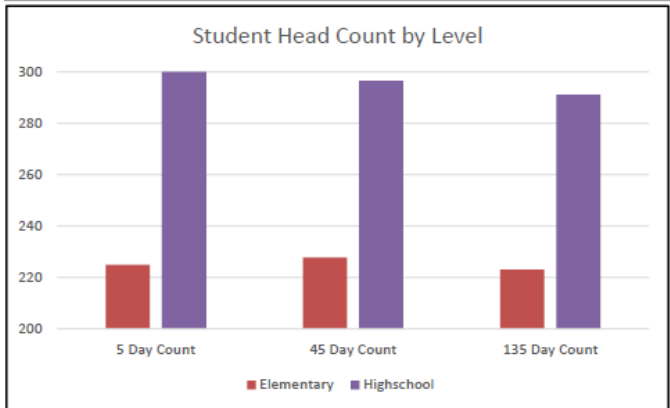


**Palmetto Scholars Academy**



Balance Sheet	Mar 31, 21	Feb 28, 21	Mar 31, 20
Cash Accounts	\$ 2,025,662	\$ 2,057,825	\$ 1,645,286
US Bank Bond Account	902,437	853,476	871,964
Other Current Assets	149,105	149,975	64,107
Fixed Assets	7,129,428	7,129,429	7,374,147
Accounts Payable	12,814	78,280	3,179
Credit Card Payable	12,522	8,258	2,225
Other Current Liabilities	267,254	235,767	280,570
Long Term Liabilities	7,875,000	7,875,000	8,025,000
Net Position/Fund Balance	2,039,042	1,993,399	1,644,530

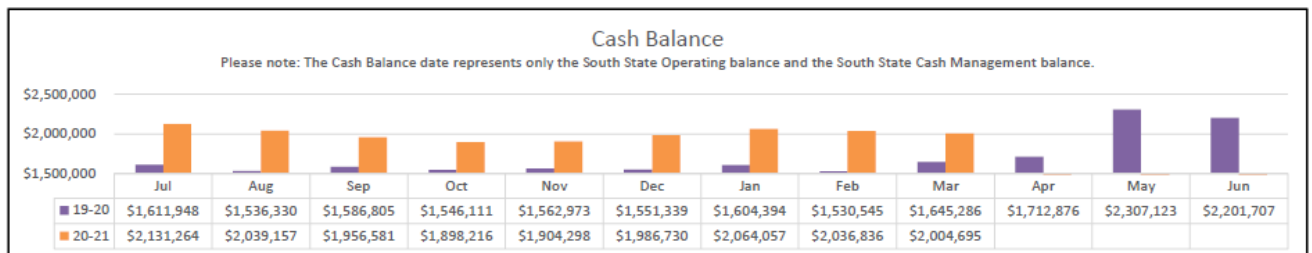
Please Note: The Cash Accounts above represents the total cash balance for the South State Operating account, the South State Cash Management account, and the PCA Bank account. The South State Operating account includes funds from Pupil Activity income.



Statement of Revenue & Expenditures	Mar 21	Year to Date	Prior Year to Date
Total Revenue	\$ 420,396	\$ 4,166,096	\$ 3,778,577
Expenses			
Personnel	253,305	2,335,830	2,230,772
Contracted Services	28,739	304,934	289,157
Supplies	11,322	158,133	141,206
Facilities	28,214	261,420	244,340
Other Expenses	1,284	16,576	54,160
Pupil Act	17,014	148,361	246,458
Debt Service Expenses	34,874	310,500	319,356
Total Expenses	374,753	3,535,757	3,525,449
Surplus (Deficit)	\$ 45,643	\$ 630,345	\$ 253,128

Annual Budget to Actual	Year to Date Actual	Budget	% of Budget
Revenue			
Local Funding	\$ 603,826	\$ 120,000	503%
Base Funding	1,169,779	1,620,000	72%
State Funding	2,172,818	2,949,164	74%
Federal Funding	166,578	13,000	1281%
Pupil Activity Income	53,095	0	100%
Expenses			
Personnel	2,335,830	3,047,762	77%
Contracted Services	304,934	423,000	72%
Supplies	158,132	242,500	65%
Facilities	261,420	373,048	70%
Other Expenses	16,576	18,200	91%
Pupil Activities	148,361	132,942	112%
Debt Service Expenses	310,500	557,413	56%
Surplus (Deficit)	630,345	(92,701)	

Please Note: Any Uncategorized Expenses on the SRE or the Budget to Actual have been combined with the supplies expense line.





<b>ADM</b>	<b>2021-2022</b>
Kindergarten	-
Primary	-
Elementary	225
High School	288
Vocational (precareer)	-
Other Categories	
TM	-
SP	-
HO	-
EH	-
EM	-
LD	2
HH	2
VH	-
OH	-
AU	3
<b>ADM</b>	<b>520</b>
<b>Additional Weightings</b>	
Dual Enrollment	147
Gifted and Talented	300
Academic Assistance	94
Limited English Proficiency	-
Pupils in Poverty	132



	Student Classification	Weight	ADM	Weighted ADM	EFA	PCS	Fringe
					\$ 2,519	\$ 3,600	\$ 825
K	Kindergarten	1.00	0.00	0.00	-	-	-
P	Primary (1-3)	1.00	0.00	0.00	-	-	-
EL	Elementary (4-8)	1.00	225.00	225.00	566,775	810,000	185,625
HS	High School (9-12)	1.00	288.00	288.00	725,472	1,036,800	237,600
	Vocational (Precareer)	1.29	0.00	0.00	-	-	-
Add on weightings							
	Dual Enrollment	0.15	147.00	22.05	55,544	79,380	18,191
	Gifted and Talented	0.15	300.00	45.00	113,355	162,000	37,125
	Academic Assistance	0.15	94.00	14.10	35,518	50,760	11,633
	Limited English Proficiency	0.20	0.00	0.00	-	-	-
	Pupils in Poverty	0.20	132.00	26.40	66,502	95,040	21,780
TM	Trainable Mentally Handicapped	2.04	0.00	0.00	-	-	-
SP	Speech Handicapped	1.90	0.00	0.00	-	-	-
HO	Homebound	0.10	0.00	0.00	-	-	-
EH	Emotionally Handicapped	2.04	0.00	0.00	-	-	-
EM	Educable Mentally Handicapped	1.74	0.00	0.00	-	-	-
LD	Learning Disabilities	1.74	2.00	3.48	8,766	12,528	2,871
HH	Hearing Handicapped	2.57	2.00	5.14	12,948	18,504	4,241
VH	Visually Handicapped	2.57	0.00	0.00	-	-	-
OH	Orthopedically Handicapped	2.04	0.00	0.00	-	-	-
AU	Autism	2.57	3.00	7.71	19,421	27,756	6,361
	Totals		1,193.00	636.88	1,604,301	2,292,768	525,426
	Less additional weightings		(673.00)	(107.55)			



	ADM		520.00	529.33			

Annual Budget						
Number of Students			520			
REV	Revenues	PY Budget	2021-2022	Federal	YTD Jan 2021	% of Revenue 2021-2022
1510	Interest	\$ 16,000	\$ 2,000		\$ 1,969	
1740	Student Fees	65,000	32,000	2,185	70,289	
1790	Pupil Income	-	80,000			
1920	Rental Income	2,400	-		-	
1920	Contributions & Donations	-	25,000		38,953	
1999	Other Income	36,600	2,000		2,412	
	Local Income (contributions, student activity, lunch sales)	\$ 120,000	\$ 141,000		\$ 113,623	
3118	EEDA Career Specialists	44,000	47,000		20,957	
3138	Charter School Funding	2,350,000	2,292,768		1,289,175	
3180	Fringe Benefits	513,208	525,426		258,071	
3186	State Aid to Classrooms - TSS	-	66,000			
3187	Teacher Supplies	10,000	10,000		9,300	
3310	Education Finance Act	1,620,000	1,604,301		891,322	
3519	Grade 10 Assessment	0	1,360		1,360	
3519A	College Ready Assessment	-	-		3,122	



3526	Refurbishment K-8 Science Kits	-	-		1,831	
3532	National Board Certification	-	-		4,855	
3538	Students at Risk of School Failure	17,000	20,000		12,370	
3550	Teacher Salary Increase	73,000	90,000		50,396	
3555	Teacher Employer Contributions	15,000	20,000		11,325	
3595	EEDA Supplies and Materials	2,000	800		805	
3597	Aid to Districts	18,000	6,200		3,606	
	State Revenue (Base funding & EIA funds)	4,662,208	4,683,855	-	2,558,495	
3999	Fee Retained by District on Various State Revenue	(93,044)	(93,477)	-	(45,217)	
	ESSER - CARES	-	-	675,998	121,053	
4510	IDEA	9,300	-	14,000	13,920	
	Federal Revenue (IDEA, Title I, II, etc.)	9,300	-	689,998	134,973	
	Total revenue	4,698,464	4,731,378	689,998	2,761,874	
	Expenditures					
	Salaries	2,531,238	2,815,000	415,000	1,511,345	59.50%
	Group Health & Life Insurance	287,495	307,084	49,800	172,634	6.49%
	Employee Retirement	62,524	61,236	12,450	31,239	1.29%
	Social Security	193,640	215,348	31,748	119,778	4.55%
	Unemployment	10,619	5,630	-	2,072	0.12%
	Worker's Compensation	15,187	11,260	-	8,106	0.24%
	Total Personnel Expenses	3,100,703	3,415,557	508,998	1,845,174	72.19%
113-300	Instructional Services	190,000	190,000		61,049	
214-313	Psychological Services	10,000	10,000		2,000	0.21%
215-311	Special Needs Services - OT, HH, Speech	12,000	8,000		2,510	
233-332	Travel	4,000	1,500		238	





231-31 8	Audit Services	15,000	14,000		12,615	
231-31 9	Legal Services	10,000	30,000		21,984	
231-33 2	Board Travel	2,500	2,500		-	
252-31 5	FI-Fiscal Services	45,000	45,000		33,103	
	Fiscal Services Bookkeeping	25,000	25,000			
233-31 1	Administrative Services (HR) & School Resource Officer	8,000	8,000		2,201	
233-32 5	Admin Copier Lease Services	20,000	18,000		9,561	
263-35 0	Marketing & Advertising Services	5,000	5,000		1,238	
266-34 5	TE-Technology Services	45,000	24,000	36,000	34,881	
224-31 2	Staff Development & Training	30,000	30,000	30,000	14,607	
	Contracted Services	421,500	411,000		195,987	8.69%
100-41 0	Instructional Supplies	150,000	20,000	75,000	66,902	
100-45 5	Instructional Equip & Furniture	-	-		1,005	
	Teacher supply (offset in revenue)	-	10,000		9,300	
127-40 0	LD Supplies & Equipment	-	-		-	
212-41 0	Guidance Supplies	-	-		3,936	
213-41 0	Health Supplies	6,000	6,000		6,235	
233-41 0	Office Supplies	52,000	35,000		25,501	



233-44 0	Office Equipment/Furniture & Fixtures	33,000	-		870	
233-46 0	Software	-	25,000		20,058	
263-41 0	Marketing & Advertising Supplies	500	10,000		-	
266-41 0	Technology Supplies	-	-		145	
	<b>Supplies</b>	<b>241,500</b>	<b>106,000</b>	<b>75,000</b>	<b>133,952</b>	<b>2.24%</b>
254-31 1	Contracted Services	-	-		-	
254-32 1	Water& Sewer Srvcs	4,500	4,000		1,401	
254-32 2	Cleaning Services	85,000	-	40,000	39,399	
254-32 3	Repairs & Maint.	80,000	80,000		42,482	
254-32 4	Property Insurance	30,000	30,000		15,483	
254-32 5	Facility Rent/Lease	42,000	42,000		28,217	
254-32 9	Trash Srvc	11,000	11,000		4,157	
254-34 0	Telephone	23,000	23,000		6,242	
254-41 0	Supplies	15,000	15,000		27,887	
254-47 0	Electric, Gas, Oil	72,000	72,000		37,875	
500-61 0	Redemption of Principal	150,000	-		12,917	
500-62 0	Interest	407,413	407,413		276,189	
	<b>Facilities</b>	<b>919,913</b>	<b>684,413</b>	<b>40,000</b>	<b>492,249</b>	<b>14.47%</b>
231-65 0	Liability Insurance	13,000	13,000		8,147	



231-66 0	Board - Other Expenses				485	
231-64 0	Membership Dues & Fees	4,000	4,000		3,475	
252-69 0	FI-Bank Fees	1,200	1,200		476	
199 & 271	Pupil Activities - Various	80,000	80,000		109,669	
	Other Expenses	98,200	98,200	-	122,252	2.08%
	Total Expenditures	4,781,816	4,715,170	689,998	2,789,614	
	Surplus (Deficit)	(83,352)	16,207	-	(27,740)	0.34%



\*\*\*\*All Items Below Tabled \*\*\*\*

## **Resolution of the Palmetto Scholars Academy Board of Directors**

**Regarding: Navigating the requirements for preparation of the PSA facility and necessary adjustments to educational program at PSA to prepare for re-entry of students to school at Palmetto Scholars Academy**

**Concerning:**

Ensuring the school facility and academic program adhere to best practices of health and comply with governmental requirements following the COVID-19 Pandemic.

**WHEREAS**, Palmetto Scholars Academy is a South Carolina Charter School formally authorized under the South Carolina Charter Schools Act of 1996; and

**WHEREAS**, An identified need exists to coordinate the official actions and response of the Board, Administration, and Faculty of Palmetto Scholars Academy across multiple committees and areas of responsibility; and

**WHEREAS**, The Palmetto Scholars Academy Board has determined that a special Ad Hoc Committee is required to coordinate this activity; and

**WHEREAS**, The Administration of Palmetto Scholars Academy has determined that professional Healthcare leadership is an area of need for the organization at this time; and

**WHEREAS**, The Board deems it necessary to create an Ad Hoc Committee responsible for Pandemic related health issues; and

**THEREFORE**, be it resolved, the following:

The Board of Directors hereby expresses its desire to create the Ad Hoc Committee for Re-Entry to School; and further

The Re-entry Sub Committee will consist of the School Nurse, at least one Board member, and at least one well-qualified Parent, and further

The Re-entry Sub Committee will include a Curriculum, Instruction, and Technology Sub Committee, and further

The Re-entry Sub Committee will include an Operational Sub Committee, and further

The Re-entry Sub Committee will include a Building and Student Safety Sub Committee, and further

Mark Bowden, Liliana Hudescu, and Patrick O'Neill have agreed to serve as the Board representatives on the Ad Hoc Committee; and further



Rachel Crafton has agreed to serve on this Ad Hoc Committee as the Chair and to recruit additional committee members as needed based on their professional qualifications; and further

**HEREBY RESOLVES** to appoint the above listed individuals to the Sub Committee and to hold such office until the school year term ends on May 31<sup>st</sup>, 2021.

Resolved this 16<sup>th</sup> day of June, 2020.

<b>Directors</b>	<b>Yea</b>	<b>Nay</b>
Kim Shultz (Chair)	<input type="checkbox"/>	
Mark Bowden (Vice Chair)	Absent	
John Mulvey (Secretary)	<input type="checkbox"/>	
Patrick O'Neill (Treasurer)	<input type="checkbox"/>	
Melissa Knight	<input type="checkbox"/>	
Bryan Coppage	<input type="checkbox"/>	
Cynthia Hall	Absent	
Faith Bongiorno	<input type="checkbox"/>	
Jason Colonna	<input type="checkbox"/>	
<b>Vote Total:</b>	<b>7</b>	<b>0</b>
<b>Date of Vote:</b>	<b>6/16/2020</b>	

Recorded Electronically by Kim Shultz, Board Chair

Revised this 21<sup>st</sup> day of July, 2020.



## **Resolution of the Palmetto Scholars Academy Board of Directors**

### **Regarding: Appointment of a Joint Base Charleston Liaison to facilitate communications with Joint Base Charleston Leadership**

#### **Concerning:**

Ensuring consistent communication between the Leadership of Joint Base Charleston, the Palmetto Scholars Academy Board of Directors, and PSA Administration.

**WHEREAS**, Palmetto Scholars Academy is a South Carolina Charter School formally authorized under the South Carolina Charter Schools Act of 1996; and

**WHEREAS**, The Joint Base Charleston Leadership represented by Colonel Katrina Terry requested increase representation for the base on the PSA Board of Directors; and

**WHEREAS**, Anthony Chatfield, Deputy Director of the 628<sup>th</sup> Mission Support Group has been presented as the choice of Colonel Terry to represent Joint Base Charleston; and

**WHEREAS**, Under the Palmetto Scholars Academy's Bylaw Section 5.2.3. the PSA Board deems Anthony Chatfield's position and experience qualifies him for this position; and

**THEREFORE**, be it resolved, the following:

The Board of Directors hereby expresses its desire to receive the volunteer services of Anthony Chatfield as an Ex-Officio Board member through August 31<sup>st</sup>, 2021, and further

**HEREBY RESOLVES** to appoint Anthony Chatfield as Joint Base Charleston Liaison, in which position he will hold and exercise all of the rights and responsibilities as an Ex-Officio member of the Board and will report to the Board of Directors through Bryan Copping, the Military Liaison of the Palmetto Scholars Academy Board of Directors.

Resolved this 16<sup>th</sup> day of June, 2020.



<b>Directors</b>	<b>Yea</b>	<b>Nay</b>
Kim Shultz (Chair)	<input type="checkbox"/>	
Mark Bowden (Vice Chair)	Absent	
John Mulvey (Secretary)	<input type="checkbox"/>	
Patrick O'Neill (Treasurer)	<input type="checkbox"/>	
Melissa Knight	<input type="checkbox"/>	
Bryan Coppage	<input type="checkbox"/>	
Cynthia Hall	Absent	
Faith Bongiorno	<input type="checkbox"/>	
Jason Colonna	<input type="checkbox"/>	

Vote Total:	7	0
Date of Vote:	6/16/2020	

Recorded Electronically by Kim Shultz, Board Chair



**Enrollment Information as it pertains to potential Bus Services**

<b>2019/2020</b>	<b>Students</b>	<b>Bus Riders</b>	<b>Rider Percent</b>
Mount Pleasant	31	21	68%
West Ashley	122	39	32%
Other	354	0	0%
	507	60	

<b>11/12 Grade</b>
4
28
98
130

<b>21/22 Projected</b>	<b>Students</b>	<b>Riders (projected)</b>	<b>Percent</b>
Mount Pleasant	21	15	68%
West Ashley	129	42	32%
Other	380	0	0%
	530	57	

<b>11/12 Grade</b>
16
33
98
147