

PSA BOARD OF DIRECTORS
REGULAR MEETING AGENDA - RECONVENED
May 25th, 2021
6:00pm

Google Meet joining info
Video call link: <https://meet.google.com/jcg-kxar-mcd>
Or dial: (US) +1 774-708-2796 PIN: 796 315 748#

I. Administrative

- a. Meeting commencement and call to order at 6:00pm
- b. Board/Member Roll Call

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			
Ex-Officio Members	Corrigan Rutherford		Destiny Grant		Amber Speights	
	JBC Representative					
Non-Board	Foundation: Keith McElveen		Faculty Liaison: Terra Poetzscher		PCA: Christine LaRue	

X = Present A = Absent

Also present:

- c. Mission statement: Palmetto Scholars Academy (PSA) will provide a differentiated program designed to meet the educational needs of intellectually gifted learners, address their distinctive social and emotional needs, promote individual character development and instill a life-long love of learning. Our students will engage with leading innovative organizations in higher education, business and science, to empower them to make original and impactful contributions toward the elevation of South Carolina in the areas of education, commerce, arts, and science.
- d. Public Comment:
- e. **45 Day Calendar Review**
 - ✓ 05/26/2021 Communications Committee Meeting, 12:30pm
 - ✓ 05/26/2021 Policy & HR Meeting, 6:30pm
 - ✓ 05/27/2021 Academic Excellence Committee Meeting, 5:00pm
 - ✓ 06/09/2021 Human Resources Sub Committee Meeting, 11:30am
 - ✓ 06/10/2021 Finance Committee Meeting, 6:00pm

II. New Business

- a. Acknowledgment of service to the PSA community by former Board member and Board Chair Kim Shultz
- b. **Discussion/Decision:** 6/16/2020 Resolution to create Ad Hoc Committee for Re-Entry to School (resolution pasted below)
Per text of Resolution all appointments to this committee expire on May 31st, 2021. Board to discuss disposition/dissolution of committee and the work delegated by the Board via this resolution.

Motion to:

Made by:

Second by:

Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

- c. **Discussion/Decision:** 6/16/2020 Resolution to appoint Tony Chatfield as an Ex-Officio member of the PSA Board of Directors at the request of Joint Base Charleston Leadership Per text of Resolution appointment expires on August 31st, 2021, but Tony has moved out of the area and no replacement has been identified. Board to discuss dissolution of resolution.

Motion to:

Made by:

Second by:

Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

- d. **Discussion/Decision:** Authorization of the Board for the PSA Board Secretary to acknowledge receipt of emails and forward inquiries/add agenda items as needed in the interim while a Board Communications policy is developed.

Motion to:

Made by:

Second by:

Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

- e. **Discussion:** Consider improvements in Board communication to community
 - i. Round Table discussions with parents and faculty
 - ii. Targeted surveys to faculty (parent/student survey required by Charter should be in work already)
 - iii. Start open conversations about the direction of the school
- f. **Information/Discussion:** Engagement with PSA Attorneys by Principal and Board Chair
 - i. Bylaws Article V, Section 5.1.(a). “The Chair shall perform all the duties conventionally associated with the office...” and “The Chair shall serve as the president of the Corporation and the principal volunteer of the Corporation”
 - ii. Principal Contract Section 4.d. “Perform all duties that a Charter School Principal, or Principal in a reasonably similar position in South Carolina would perform”
 - iii. Job descriptions for Board Chair and Principal, while generally encompassing all duties that are “typical” to the positions, do not specifically authorize engagement with attorneys and other external entities on behalf of the Board and School respectively.
- g. **Information:** Consider a benchmark survey of school districts/charter schools with video recordings of Board meetings
- h. **Information:** Consider implementation of a School Improvement Committee
- i. **Information:** Feasibility of Bus transportation for 2021/2022 school year
- j. **Discussion/Decision:** Board Management Technologies and immediate Board strategic planning.

Request to authorize a work group to plan and identify external resources to facilitate.

Motion to:

Made by:

Second by:

Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

Request to seek bids and information/proposals for use of software for Board functioning

Motion to:
 Made by:
 Second by:
 Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

Request to seek bids and information/proposals for Board training and strategic planning consultant
 Motion to:
 Made by:
 Second by:
 Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

k. Information: 360 Survey of school/ECD for Spring Surveys

- i. Charter Objective 2.2: In the Spring of each year, students will be surveyed on their satisfaction level with the social environment of the school. Trends identified as problematic will be brought to the Board of Directors for action via the Principal.

III. Old Business -

a. Discussion: Recommendations regarding flow of meeting

- i. Standardized Committee Reports
- ii. Committee Reports before New Business/Old Business
- iii. Items before the Board should be allowed to “mature” by proceeding first as Informational, then Discussion, then Decision stages
- iv. Build trust through consistent and predictable processes
- v. Appoint a Sergeant at Arms to ensure meetings stay on topic

b. Discussion: Board Procedure for Complaints and Grievances. Improving clarity and ensure accountability in Complaints and Grievances Process

- i. 2020 survey results indicated a perception that problems were not taken seriously and that a culture of retaliation against complainers existed
- ii. Policy PSA-OPR034.0 was approved by the Board to ensure due process, transparency, and accountability in the process

- iii. There appear to still be gaps in terms of who is accountable for specific portions of the process, when is appropriate to initiate a formal complaint, when to elevate, and general knowledge of the process amongst the community
- iv. There is a lack of clarity on when a complaint is “mature” and needs to be elevated to the next level of review and what information is appropriate to provide when elevated.
- c. **Discussion:** Amendments to Charter Language
- d. **Discussion:** Revision of PSA Bylaws
- e. **Information:** update on status of Palmetto Scholars Foundation data transfer

IV. Community Partner Reports

- a. PCA

V. Committee Reports

- b. Academic Excellence:
- c. Policy & Human Resources:
- d. Human Resources Sub Committee:
- e. Finance:
- f. Nominating:
- g. Development & Fundraising:
- h. Grievance Committee:
- i. Military:
- j. Facilities:
- k. Communications:

VI. Executive Session

Motion to enter the Executive Session

Made by:

Second by:

Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

Members present:

Recusals:

- a. Personnel Matters
- b. Contractual discussions

Motion to exit the Executive Session

Made by:

Second by:

Vote:

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

VII. Adjournment

Motion to: Adjourn the meeting the board meeting

Made by: Faith

Second by: Mary

Vote: unanimous of those present

Board Members	Bryan Coppage		Cynthia Hall		Mary Brown	
	Joel Baughman		Susan Durand		Liliana Hudescu	
	Faith Bongiorno		Jason Colonna			

Resolution of the Palmetto Scholars Academy Board of Directors

Regarding: Navigating the requirements for preparation of the PSA facility and necessary adjustments to educational program at PSA to prepare for re-entry of students to school at Palmetto Scholars Academy

Concerning:

Ensuring the school facility and academic program adhere to best practices of health and comply with governmental requirements following the COVID-19 Pandemic.

WHEREAS, Palmetto Scholars Academy is a South Carolina Charter School formally authorized under the South Carolina Charter Schools Act of 1996; and

WHEREAS, An identified need exists to coordinate the official actions and response of the Board, Administration, and Faculty of Palmetto Scholars Academy across multiple committees and areas of responsibility; and

WHEREAS, The Palmetto Scholars Academy Board has determined that a special Ad Hoc Committee is required to coordinate this activity; and

WHEREAS, The Administration of Palmetto Scholars Academy has determined that professional Healthcare leadership is an area of need for the organization at this time; and

WHEREAS, The Board deems it necessary to create an Ad Hoc Committee responsible for Pandemic related health issues; and

THEREFORE, be it resolved, the following:

The Board of Directors hereby expresses its desire to create the Ad Hoc Committee for Re-Entry to School; and further

The Re-entry Sub Committee will consist of the School Nurse, at least one Board member, and at least one well-qualified Parent, and further

The Re-entry Sub Committee will include a Curriculum, Instruction, and Technology Sub Committee, and further

The Re-entry Sub Committee will include an Operational Sub Committee, and further

The Re-entry Sub Committee will include a Building and Student Safety Sub Committee, and further

Mark Bowden, Liliana Hudescu, and Patrick O'Neill have agreed to serve as the Board representatives on the Ad Hoc Committee; and further

Rachel Crafton has agreed to serve on this Ad Hoc Committee as the Chair and to recruit additional committee members as needed based on their professional qualifications; and further

HEREBY RESOLVES to appoint the above listed individuals to the Sub Committee and to hold such office until the school year term ends on May 31st, 2021.

Resolved this 16th day of June, 2020.

Directors	Yea	Nay
Kim Shultz (Chair)	<input type="checkbox"/>	
Mark Bowden (Vice Chair)	Absent	
John Mulvey (Secretary)	<input type="checkbox"/>	
Patrick O'Neill (Treasurer)	<input type="checkbox"/>	
Melissa Knight	<input type="checkbox"/>	
Bryan Coppage	<input type="checkbox"/>	
Cynthia Hall	Absent	
Faith Bongiorno	<input type="checkbox"/>	
Jason Colonna	<input type="checkbox"/>	

Vote Total:	7	0
Date of Vote:	6/16/2020	

Recorded Electronically by Kim Shultz, Board Chair

Revised this 21st day of July, 2020.

Resolution of the Palmetto Scholars Academy Board of Directors

Regarding: Appointment of a Joint Base Charleston Liaison to facilitate communications with Joint Base Charleston Leadership

Concerning:

Ensuring consistent communication between the Leadership of Joint Base Charleston, the Palmetto Scholars Academy Board of Directors, and PSA Administration.

WHEREAS, Palmetto Scholars Academy is a South Carolina Charter School formally authorized under the South Carolina Charter Schools Act of 1996; and

WHEREAS, The Joint Base Charleston Leadership represented by Colonel Katrina Terry requested increase representation for the base on the PSA Board of Directors; and

WHEREAS, Anthony Chatfield, Deputy Director of the 628th Mission Support Group has been presented as the choice of Colonel Terry to represent Joint Base Charleston; and

WHEREAS, Under the Palmetto Scholars Academy’s Bylaw Section 5.2.3. the PSA Board deems Anthony Chatfield’s position and experience qualifies him for this position; and

THEREFORE, be it resolved, the following:

The Board of Directors hereby expresses its desire to receive the volunteer services of Anthony Chatfield as an Ex-Officio Board member through August 31st, 2021, and further

HEREBY RESOLVES to appoint Anthony Chatfield as Joint Base Charleston Liaison, in which position he will hold and exercise all of the rights and responsibilities as an Ex-Officio member of the Board and will report to the Board of Directors through Bryan Coppage, the Military Liaison of the Palmetto Scholars Academy Board of Directors.

Resolved this 16th day of June, 2020.

Directors	Yea	Nay
Kim Shultz (Chair)	<input type="checkbox"/>	
Mark Bowden (Vice Chair)	Absent	
John Mulvey (Secretary)	<input type="checkbox"/>	
Patrick O'Neill (Treasurer)	<input type="checkbox"/>	
Melissa Knight	<input type="checkbox"/>	
Bryan Coppage	<input type="checkbox"/>	
Cynthia Hall	Absent	
Faith Bongiorno	<input type="checkbox"/>	
Jason Colonna	<input type="checkbox"/>	

Vote Total:	7	0
Date of Vote:	6/16/2020	

Recorded Electronically by Kim Shultz, Board Chair

Enrollment Information as it pertains to potential Bus Services

2019/2020	Students	Bus Riders	Rider Percent	11/12 Grade
Mount Pleasant	31	21	68%	4
West Ashley	122	39	32%	28
Other	354	0	0%	98
	507	60		130

21/22 Projected	Students	Riders (projected)	Percent	11/12 Grade
Mount Pleasant	21	15	68%	16
West Ashley	129	42	32%	33
Other	380	0	0%	98
	530	57		147