

MEETING LOCATION:Zoom

WEB ACCESS:

Time: Jul 20, 2020 11:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95663179771?pwd=RGRabXVuL1FWdIBVUTVQcElUVStvdz09>

Meeting ID: 956 6317 9771

Password: 2mNb2X



- I. Call the Meeting to Order:
 - Jun 24, 2020, 1pm – 3pm, 13:03
 - July 7/2020 , 11 am – 1 pm, 11:04
 - July 14, 2020, 11am, 11:02
 - July 20,2020: 11am; 11:01

- II. Roll call:
 - Wed Jun 24
 - July 7
 - July14
 - July 20

Roll call

Members	June	July	July	July	July	Aug	Aug	Sep	Feb	Mar	Apr	May
Meeting Date	30	7	14	20	28							
Meeting Time												
Chair: Rachel Crafton	x	x	x	x								
1.Destiny Grant	x	x	x	x								
2.Edwin Mcallister	x	x	x	x								
3.Justin Gadsden	x	x	x	x								
4.Bernadette Brogan	x	x	x	x								
5.Liz Aust	x	x	x	X								
6. Letitia Greaves	x	x	x	x								
7. Miranda Lamattina	x	x	x	x								
8.Tammy Wiman	x	x	x	x								
9. Mark Bowden		x	x	x								
10. Patrick Oneill	x	x	x	x								
11. Liliana Hudescu	x	x		x								

12. Leslie Sullivan	x	x	x	x									
13. Amber			x	x									
Guest Kim Shultz				x									
Guest: Corrigan Rutherford				x									

The mission of our Re-Entry Committee is to develop a detailed and flexible educational plan for the start of 2020-2021 School Year with keeping the safety of our students and faculty a priority.

III. Review Agenda for:

Wed Jun 24

- Introduction of committee members
- Rachel C.; presentation of the meeting agenda
- Ensuing discussions and explanations of committee mandate, expectations, survey necessity and requirements; references to various documents by other districts, schools, etc.
- Agenda was not approved as such, however, the committee worked around the agenda as presented by the Committee Chair.

Review Agenda for **July 7:**

- Vote to accept minutes from June 24 meeting
- Review the accelerated Ed’s final document, DHEC’s document that was requested by Dept of Ed on High-Med-Low Risk levels. SCPCSD COVID Re-entry document (due dates of specific mandated items-Aug1st), and the teacher survey.
- Vote on the model recommendation for the start of 2020-2021 school year.
- Evaluate and discuss the framework in the document of the Flexible Plan for Instructional Continuity.
- Vote the recommendation of this framework to be used and adjusted to specifically fit PSA.
- Vote on the Academic Excellence and Policy and HR Committees to take over the Academic and the Operational aspect of the School Re-Entry.
- Athletics to be added to the building and student safety sub-committee.
- Sub-Committees will meet to include any additional aspects to consider. Reconvene in 20 minutes to discuss any additional information.

Review Agenda for July 14:

- Vote to accept minutes from July 7th
- Workgroup reports:
 - Building and Student Safety
 - Curriculum, Instruction and Technology
- Policy and HR Committee update
- Discussion on reports
- Confidentiality Statements
- Review the parent survey
- Review mandates

Review Agenda for July 20:

- Vote to accept minutes from July 14th
- Update from Kim and Corrigan on specific due dates for tasks asked. Clarification on what is asked of our group.
- Work group -5 minute reports:
 - Building and Student Safety
 - Curriculum, Instruction and Technology
- Discussion on our recommendation to the board
- Vote to present The adapted Level One of the Flexible Plan for Instructional Continuity

added point # on the current agenda

A. [Motion by: xxx](#)

B. [Second by: xxx](#)

Discussions: added point # on the current agenda

Motion to approve agenda with addition of

[Motion by: xxx](#)

C. [Second by: xxx](#)

[Vote:](#) Approve: **Unanimous**; motion carries with ...

IV. Approve Minutes for:

Wed Jun 24-not required

06/24/2020:

A. Motion by: ?

B. Second by: ?

Vote: Unanimous; motion carried with 13 votes in favor.

Approve Minutes for 7/7/2020:

C. Motion by: Rachel

D. Second by: Destiny

Vote: Unanimous; motion carries with 13 votes in favor.

Approved Minutes for 7/14/2020:

E. Motion by: Sullivan

F. Second by: Gadson

Vote: Unanimous; motion carries with 13 votes in favor

Approved Minutes for 7/20/2020:

G. Motion by: Mrs. Brogan

H. Second by: Leslie S

Vote: motion carries with 12 votes in favor, 1 abstain (Liliana)

- V. Executive Session:
 - Wed Jun 24-not required
 - July 7-not required**
 - July 14-not required**
 - July 20-not required**

Executive Session:

- A. Motion by: xxx
- B. Second by: xxx

Vote: Approve: **Unanimous; motion carries with**

VI. **WORK IN PROGRESS; UPDATES; RECOMMENDATIONS AND MOTIONS TO RECOMMEND TO BOARD**

1	Board Delegation	6/16/2020	Evaluate COVID 19 Guidelines received from State DoE and identify specific tasks required for compliance.		
2	Board Delegation	6/16/2020	Evaluate DoE COVID 19 tasks and separate into "Recommended" and "Mandated" Categories	Completed	

3	Board Delegation	6/16/2020	Identify physical changes to campus and facility needed to comply with COVID-19 mandates	7/8/2020 WIP-under building and student safety workgroup	
		6/25/2020	From #3: Purchasing of materials and equipment needed to execute social distancing guidelines	7/8/2020-WIP under building and student safety	
4	Board Delegation	6/16/2020	Identify operational changes to campus and facility needed to comply with COVID-19 mandates	7/8/2020 WIP under building and student safety workgroup	
5	Board Delegation	6/16/2020	Identify scheduling options for school that may be required with continued quarantine restriction.	7/8/2020-recommendation to the PSA board to adopt Flexible Framework and start school online on Aug 18 th .	7/8/20
	Board Delegation		From #5: Instructional labor required for distance learning and hybrid in person/distance learning.	7/14/2020-WIP under Academic work group	
	Committee	6/16/2020	Teachers survey results to start developing options.	6/24/2020	
			Review teacher survey results; part of recommendation to Board	Finalized; results presented to Board as part of recommendation	7/8/20

6.	Board Delegation	6/16/2020	Identify e-learning tools that should be used if distance learning is required.	7/8/2020: Recommendation to the Board to adopt Flexible Framework for school re-entry	7/8/20
	Board Delegation	6/26/2020	From #6: Purchasing of software and hardware required for e-learning	7/8/2020-WIP under Academic work group	
7.	Board Delegation	6/16/2020	Identify educational best practices for operating in a distance learning environment.	7/8/2020-WIP under Academic work group	
8.	Board Delegation	6/16/2020	Identify testing and grading best practices required if operating in a distance learning environment.	7/8/2020-WIP under Academic work group	

VII. Recommendations to the PSA Board:

Wed Jun 24

- None; committee continued discussions to understand the task at hand.

July 7/2020

1.The PSA Re-Entry Committee recommends to the PSA Board to adopt- and prepare accordingly- for re-opening the school year 2020-2021 as “Full Distance Learning” program -as defined by Model 3 of AcceleratedED Task Force: Guidance and Recommendations for 2020–21 School Year June 22, 2020. The Committee recommends keeping the start date of August 18, 2020.

A. Motion by: Rachel

B. Second by: Destiny

Vote: 12 votes in favor; 1 opposed; Mr. Patrick O'neill opposed the recommendation because of the fact that the medical data points to the fact that the school, in general, is a safe environment, students being considered non-spreaders of Covid-19 and low risk

2. The Re-entry committee recommends the adoption by the PSA Board of the FLEXIBLE PLAN FOR INSTRUCTIONAL CONTINUITY as shared by Sacred Heart Schools as a working framework, which should serve as a guide to the PSA in developing the plan.

A. Motion by: Rachel

B. Second by: Brogan

Vote: Unanimously: 13 votes in favor

3. The Re-entry committee recommends the adoption/validation of Aug 18 as the school start date.

A. Motion by: Rachel

B. Second by: Leslie

Vote: Unanimously: 13 votes in favor

July 14, 2020

- None

NOTES:

Wed Jun 24

- Suggestion by Rachel to break up in Zoom working group, validated by committee members.

- Zoom groups to reconvene at 2:15.
 - Zoom working groups:
Survey group: Lis A.; Letitia G.; Liliana H.
Immediate scope: developing survey for PSA faculty to solicit input regarding “traditional back to school “vs distance learning.
1. Academic Group: Edwin M.; Justin G.; Leslie; Destiny G.; Bernadette B.; Tammy W.; Pat O.; Miranda L.; Rachel C.;
Scope: to start understanding the academic implications of school re=entry in a non -traditional environment.

Groups reconvened, and the following points were made:

- Survey to teachers be sent out either immediately or after the week of July4th.
- Decision was made in favor of sending the survey ASAP
- Academic group progress is not possible at this time since THERE IS NOT enough information as this point, particular to the PSA.
- Teachers survey is the starting point to gage the PSA Faculty ability/capacity/ flexibility and readiness for delivering alternate academic instruction.
- Time is of essence; team decided to reconvene next week _July 6 or 7, around lunch.

July7/2020: notes/discussions

- Review the accelerated Ed’s final document, DHEC’s document that was requested by Dept of Ed on High-Med-Low Risk levels. SCPCSD COVID Re-entry document (due dates of specific mandated items-Aug1st), and the teacher survey.
Discussions and suggestions: regarding teachers “high risk” percentage; curriculum adjustment and consolidation; teachers to start various PD activities e.g. curriculum camps; need to clarify faculty expectations; level of expectations regarding education and instruction increases for fall Budget aspects for 180 days; changes in Power School ripple effect
- Vote on the model recommendation for the start of 2020-2021 school year.; see approved recommendations
Discussions and suggestions Budget aspects for 180 days; changes in Power School ripple effect; time line to develop and implement changes; feedback from teachers regarding the experience of Q4 -to be asked for and integrated
- Evaluate and discuss the frame work in the document of the Flexible Plan for Instructional Continuity.
Discussions and suggestions: to add on develop a set of PSA approved measures to decide when to switch between hybrid-online-F2F traditional; criteria for changing status; benchmarks for changing status.
- Vote the recommendation of this framework to be used and adjusted to specifically fit PSA; see approved recommendations

- Vote on the Academic Excellence and Policy and HR Committees to take over the Academic and the Operational aspect of the School Re-Entry. Discussions around this committee mandate; the Academic Instruction Technology group is ready to start working as soon as PSA Board approves framework and start date; committee work continues as planned; no vote carried
- Athletics to be added to the building and student safety sub-committee. -not addressed
- Sub-Committees will meet to include any additional aspects to consider. Reconvene in 20 minutes to discuss any additional information. N/A
- Re-entry Subcommittees decided on future meeting dates and next Re-entry Committee Meeting:
 - Academic/Instruction and Technology: July 9/2020; at 11:00
 - Building and Safety: July 9/2020; at 12:00
 - Operational: July 9/2020; at 13:00

- **Next Re-Entry Committee meeting: July 14**

July 14: Notes/Discussions

- Leslie gave a report on building and student safety work group.
 - prioritizing needs: signage, plexiglass in the front office, hand sanitizer dispensers, and a designated “sick” room
 - Measured both Sullivan and McAllister measured classrooms, front hall can hold about 12 and back halls can hold about 6.
 - Awaiting assessment on the building and trailer’s air quality
 - research ozone machines and determined they are too high risk to use with our students
 - we have two wand sanitizers and recommend getting more
 - Researched salt water cleaning spray, it is expensive but maybe good for long term.
 - possibility of needing bathroom monitors to ensure social distancing and cleaning in between students
 - talked about possibility of having some LEAP day classes held on campus and would need waiver like athletics.
- Report on the Academics and Technology work group.
 - group recommended keeping class as much the same if we are going to online only or a hybrid. Keeping the schedule as normal as if we were in person
 - Amber shared admins thought on having 50 minute class in the morning with the afternoon being for office hours where students can get one on one help.
 - MacAllister spoke about needing to have admin support for a one stop shop for teachers to post in one platform (teachers, students and parents are requesting this per surveys).
 - Group spoke about needing to be working with Admin with alot of the scheduling since we are running out of time. Amber is to join Committee meetings and work group.
 - went over parent and student survey results

- Discussed who will submit PSA's plan to the district by August 1st. Need to finalize committee's recommendations to Board for the next Board meeting July 21st

Recommended to move next committee meeting to 7/20 from 11am-1pm

Rachel reminder to send in confidentiality statements in to give to KIM

- Next Re-entry Committee meeting: July 20

July7/2020: notes/discussions

- Corrigan and Kim clarified that the Re-Entry Committee has achieved successfully the 1st part of its mandate ; work will continue regarding integration of "Hybrid" and F-2-F, as school progresses through implementing a full on line model for the 1st quarter.
- Committee was tasked with defining and evaluating the best re-entry strategy , and associated "whats" but not the "hows". School admin will take over from this point ,implementing the Board approved recommendations.
- The development of the school opening plan and its implementation is advanced- since a lot of bridging has been taking place already , since the re=entry committee has representation from adim (Amber and Destiny) as well as teaching staff .
- Points were made regarding the changes to the physical layout of the school, to support Q1 -as an online model .
- Details of the drive through - for picking up books, laptops, etc and interaction from afar with the teachers, respecting the social distancing norms, will be developed by the school admin.

The Re-entry committee recommends the adoption of Building and Safety Recommendations for First Quarter Full Distance Learning School Year 20-21

- A. B.Motion by:Leslie
- B. Second by: Letitia

Vote: Unanimously: 13 votes in favor

The Re-entry committee recommends the adoption of Distance Learning Plan for Palmetto Scholars Academy in Support of First Quarter 20-21 Full Distance Learning

- A. Motion by:Leslie
- B. Second by: Letitia

Vote: Unanimously: 13 votes in favor

VIII. Adjourn Meeting of 7/07/2020:

A. Motion by: Rachel

B. Second by: Destiny

Vote: Unanimous; motion carried with 13 votes in favor

Adjourn Meeting: 7/14/2020 at 12:11pm

C. Motion by: Rachel

D. Second by: Leslie

Vote: Unanimous; no opposing motion

Adjourn Meeting: 7/20/2020

A.Motion by: Letitia

B.Second by: Mrs. Brogan

Vote: Unanimous; no opposing motion

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