



BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors on September 17th at 6:05pm at Palmetto Scholars Academy.

I. Administrative

a. Meeting call to order

b. Board Members Roll Call

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|------------------------------------------|--------|
| i. Tim Gott (Principal) | x |
| ii. Mark Bowden | x |
| iii. John Mulvey | x |
| iv. Melissa Knight | x |
| v. Kim Shultz | x |
| vi. Catherine Parker | absent |
| vii. Bryan Coppage | x |
| viii. Elizabeth Hallum | absent |
| ix. Faith Bongiorno | x |
| x. Cynthia Hall | x |
| xi. Keith McElveen (Foundation) | x |
| xii. Bernadette Brogan (Faculty Liaison) | x |
| xiii. John Warder (PCA) | absent |
| xiv. Additional: Corrigan Rutherford | x |

c. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.

d. **Public Comment**

- i. None presented

II. New Business

a. Election of the Board (see action item below)

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|----------------|----------------|
| i. Chair | Kim Shultz |
| ii. Vice-Chair | Mark Bowden |
| iii. Secretary | John Mulvey |
| iv. Treasurer | Melissa Knight |

b. Review Financials (see action item below)

c. Assignment of Committee Chair and Vice Chairs (see action item below)

d. Update on audit progress – to be finished November 1st.

e. Summary of Strategic Planning Session (5 year plan)

- i. Committees are responsible for developing Goals as outlined by team during Strategic Planning
- ii. Schedule of due dates for Committee work on Strategic Plan
 1. Committees to form through October Board Meeting (recruiting members)
 - a. Committee Chairs are expected to recruit at least two members for their committee
 - b. Outgoing Committee Chairs to pass on all documentation and summaries of committee work to new Chairs before September Board meeting



2. November/December Committees work on Goals and return work product to Board by December Board meeting
- f. Update on development of Foundation – Corporation has been formed, tax id number has been obtained, candidate Board members are being recruited, and 501(c)3 paperwork being finalized
 - i. Organizational Board Meeting Friday 9/20.
- g. Discussed establishment of an Endowment for PSA to focus on fundraising for the school. Endowment to be explored by Finance and Fundraising committees.
- h. Shade Structure Grant is available through American Association of Dermatology with establishment of a Sun Safety/Skin Cancer Awareness Program and sponsorship of a Dermatologist. Sub Committee of Facilities to work with Lisa Hakamium to establish program.
- i. CCSD has revised their admission criteria for Magnet Schools. Should PSA explore CCSD resident students being considered in admission pool? Dr. Gott to research and report back to board.

III. Principals Report – Dr. Tim Gott

- a. From Elliott Smalley at SC Charter School District:
 - i. Timeline for replication requires letter of intent be sent by November or process is deferred for a year
 - ii. SC Charter School District would support replication of PSA
- b. JBC Land acquisition progressing, likely to be completed by next summer
- c. Enrollment – 527 currently enrolled, will likely drop to 525 with departure of several military families
- d. Academics
 - i. 3 National Merit Semi-Finalists, Savannah Huffman, Ayden Eddings, Max O’Neal, top 1% of 1.6 million students in the entire country based on Junior year PSAT score
- e. Building
 - i. New gym floor still slippery as it has not been cleaned and cannot be chemically cleaned for 30 days. Custodial staff working to improve cleaning process/coating to mitigate slippery surface.
 - ii. Learning Cottages – Final approval pending
- f. Personnel
 - i. Hired 3 new teachers and school nurse, all have exceeded expectations

IV. Committee Updates

- a. Policy & Human Resources Kim
- b. Development & Fundraising Faith
 - i. Instructional space upgrades and expansion
 - ii. Athletic Fields
 - iii. Fundraising to augment saved development funds
 - iv. Project Timelines
- c. Military Elizabeth
 - i. Athletic Fields improvements
 - ii. Subletting
 - iii. JBC Student Population Statistics
 - iv. Possibility of Community Development Program or other charitable funding for athletic fields
 - v. Volunteer manpower from JBC for projects at PSA
 - vi. Funding for field trips for military affiliated students
- d. Nominating Cynthia
 - i. Newly elected Board Members to officially start September 1st.



- e. Facilities Bryan
 - i. Will recruit for this committee during Fall Open House
 - ii. Existing Facility expansion (instructional space & athletic space)
 - 1. Committee to evaluate athletic space expansion in more detail before next meeting
 - 2. Will price out the cost of upgrading athletic spaces
 - 3. Evaluation of wing expansion versus Learning Cottage purchase at end of lease
 - iii. Update on floor remediation efforts (shadowing/assisting Principal's efforts)
 - iv. Learning Cottage (shadowing/assisting Principal's efforts)
- f. Communications John
 - i. Headshots and Bios for New Board Members – Elizabeth and Catherine need to submit
 - ii. PSA email addresses for New Board Members – all now have PSA email addresses
 - iii. PSA Board Meetings via conference technology (Public and non-Public) – implemented via Zoom
- g. Academic Excellence Mark
 - i. Discuss efforts to improve math and science curriculum
 - ii. Art achievement of High School compared to other schools
 - iii. Identify candidates for independent assessment of curriculum and teaching methods for input to Strategic Planning
- h. Grievance Catherine
- i. Ad Hoc Committee on Relocation & Expansion
- j. Ad Hoc Committee on Transportation
 - i. Review car pooling efforts and make suggestions for improvements
 - 1. Online sign up and coordination
 - ii. Investigate feasibility of purchasing/leasing school van to assist with after-school and event transportation

V. Action Items

- a. Election of Executive Board – slate presented and approved unanimously via voice vote
- b. Appointment of Committee Chairs as outlined in the planning during the August Board meeting – approved unanimously via voice vote.
- c. Approve Financials - July Financials approved unanimously via voice vote

VI. Adjournment at 7:21pm

Your Governing Board