



BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors on April 21st at 6:00 pm via webex

I. Administrative

a. **Meeting call to order** at 6:00 pm

b. Board Members Roll Call

- i. Mark Bowden x
- ii. John Mulvey x
- iii. Melissa Knight x
- iv. Kim Shultz x
- v. Bryan Coppage x
- vi. Faith Bongiorno x
- vii. Cynthia Hall x
- viii. Patrick O'Neill x
- ix. Jason Colonna x
- x. Corrigan Rutherford [Ex-Officio] x
- xi. Joel Baughman [Ex-Officio] x

c. Non-Board Members Roll Call

- i. Keith McElveen [Foundation] x
- ii. Bernadette Brogan [Faculty Liaison] x
- iii. John Warder [PCA]
- iv. Additional:

d. Mission Statement: Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.

e. Public Comment

- i. None

II. New Business

- a. 2020/2021 PSA Employee Salary Schedule
- b. Review Financials
- c. SBA Loan (CARES Act)
- d. Slate of Candidates for Election to Board of Directors for 2020-2022
- e. Appointments to Board of Directors for 2020-2022

III. Principals Report – Corrigan Rutherford

- a. Quarantine Update (State, District, SCCSA)
- b. Employee activities during Pandemic
- c. Preparation of Facility for return to service after Pandemic
- d. Initial Survey Results
- e. New Hires
- f. Status on Offers for next year
- g. Status of Leadership transition
- h. Investments needed to correct deficiencies and improve operations

IV. Report from Foundation

- a.



V. Committee Updates

- a. Policy & Human Resources Destiny (Kim)
 - i. Did not meet in March
 - ii. Next project: Adapt SCCSA Templates for PSA use (ECD 8/1/20)
- b. Human Resources Sub Committee Corrigan (Kim)
 - i. Reviewed high level survey results
 - ii. Discussed HR software
 - iii. Discussed New Hires and plan for 2020/2021 Offers
 - iv. Reviewed PSA Salary Schedules
- c. Development & Fundraising Faith
 - i. Did not meet
 - ii. Identifying “targets” to fundraise for
 - 1. Contact at Google for Chromebooks grant
 - 2. Volvo Community Grant due June 5th
 - iii. Identifying funding sources and working to ensure efforts do not duplicate PCA
 - iv. Recruiting additional individuals with grant writing experience to serve on committee
- d. Military Bryan
 - i. Report from meeting with Colonel Terry (Mission Support Group Commander)
 - 1. Would like Board representation from Joint Base Charleston Leadership
 - ii. No PCS’s or deployments through June 30th
 - iii. Base access mission critical only Monday-Friday, BX and Commissary available to ID card holders on weekends
- e. Nominating Cynthia
 - i. Nominating Committee meeting via Zoom on 4/16
 - ii. Slate of Candidates, in rank order of qualification and fit for Board, prepared for Board review and approval
- f. Facilities Jason
 - i. Evaluation of existing facility needs
 - ii. Several Landscaping bids received
 - iii. Meeting on custodial bids next week
- g. Communications John
 - i. Did not meet
 - ii. Identifying tools to be used for web site management
- h. Academic Excellence Amber (Mark)
 - i. Met twice in April, focused largely on Pandemic issues
 - 1. Preparing for state decisions on school year/grades/etc.
 - 2. Making sure there is continuity to next year
 - ii. Draft completed of Middle School Survival Guide and High School Course Guide to help define what makes PSA a unique school and to communicate that to new students
 - iii. Looking for Mentors for Capstone Projects
 - 1. Goal is for every Board member to secure 5 Mentors
 - 2. A list of topics/areas of interest will be provided to the Board
- i. Grievance Melissa
 - i. Mark Bowden



- ii. Cynthia Hall
- iii. Kim Shultz
- iv. Bryan Coppage
- j. Ad Hoc Committee on Transportation
 - i. Reviewed potential costs for In-House option versus School Wheels
 - ii. Surveys to determine extent of need

VI. Executive Session

- a. Personnel Matter: Proposed Salaries for 2020/2021

VII. Action Items

- a. Approved Financials unanimously via voice vote
- b. Approved slate of candidates for election to Board of Directors for 2020-2022 term – Mary Brown, Liliana Hudescu, Lisa Turocy, Mary Blunt, Robert Melton, Patrick O’Neill - unanimously via voice vote
- c. Approved appointments to Board of Directors for 2020-2022 term - Jason Colonna, Bryan Coppage, and Kim Shultz - unanimously via voice vote
- d. Approved application for SBA Loan (CARES Act) unanimously via voice vote

VIII. Adjournment at 7:27pm

Your Governing Board

Principal’s Report April Board Meeting

Exciting news regarding [U.S. News and World Report](#):

- **#759 in National Rankings**
- **#4 in South Carolina High Schools**
- **#4 in Charleston, SC Metro Area High Schools**
- **#1 in Sc Public Charter School District High Schools**
- **#144 in Charter High Schools**

A. Quarantine Update (State, District, SCCSA)

- Update should come this week for the remainder of the school year.
- Initial guidance with elearning was comparable to classwork. Quickly found out that this was not appropriate. Additional guidance from the state as well as our own adjustments twice.
- Third and fourth quarter are to be combined for an overall second semester.
- Variance regarding grading response for fourth quarter. Hoping for more direct guidance from the state.
- AEC meeting to discuss mastery learning and meeting the students’ needs.

B. Employee activities during Pandemic

- Most employees are remaining quite active (preparations for next year).
- Funding from state has not changed.



C. Preparation of facility for return to service after Pandemic

- Deep cleaning of each room
- Clearing off lockers, etc.
- Still periodic emptying trash, disinfecting door handles (some staff in the building)
- Would like to do a walk through of the building in the Spring of each year to discuss summer projects.

D. Initial Survey Results

- Favorable overall will share documents with overview and graphs. GRAPHS can be seen [HERE](#).

E. New Hires

- Destiny Grant--AP/Operations
- Amber Speights--AP/Academic
- Shawn Davis--HS Counselor

F. Status on Offers for next year

- Remains in progress
- Agreements by end week

G. Status of Leadership transition

- Remains in progress
- Transfer of files has happened
- Signature cards completed
- Still need training/guidance on fire alarm, camera system, but also have vendors to call if needed.

h. Investments needed to correct deficiencies and improve operations

- Remains in progress/more discussion with facilities is needed.
- Vendor input regarding several technological processes that may require an implementation fee. More information to come.