



## BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors on March 17<sup>th</sup> at 6 pm at Palmetto Scholars Academy

### I. Administrative

- a. **Meeting call to order** at 6: pm
- b. **Board Members Roll Call**
  - i. Mark Bowden
  - ii. John Mulvey
  - iii. Melissa Knight
  - iv. Kim Shultz
  - v. Bryan Coppage
  - vi. Faith Bongiorno
  - vii. Cynthia Hall
  - viii. Patrick O'Neill
  - ix. vacant
  - x. Corrigan Rutherford [Ex-Officio]
- c. **Non-Board Members Roll Call**
  - i. Keith McElveen [Foundation]
  - ii. Bernadette Brogan [Faculty Liaison]
  - iii. John Warder [PCA]
  - iv. Additional: Jason Colonna, Joel Baughman
- d. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.
- e. **Public Comment**
  - i.

### II. New Business

- a. Election of a Board member to fill the Officer position of Treasurer
- b. Resolution of the Board to create a temporary Officer position of Vice Treasurer
- c. Appointment to fill vacancy on the Board
- d. Resolution of the Board to adjust Committee assignments
- e. Resolution of the Board to create sub-committee of Policy & Human Resources Committee with more focused mission on Human Resources
- f. Review and approve Molestation & Abuse Policies requested by Liability Insurance Carrier
- g. 2020/2021 PSA School Calendar (present options & survey results, request Board approval)
- h. 2020/2021 PSA School Budget (request for Board feedback, not submitting for approval yet)
- i. Review Financials
- j. March 24<sup>th</sup> "All Out" event in Columbia
- k. Review updates to Strategic Planning Document

### III. Principals Report – Corrigan Rutherford

- a. Report on results of Lottery and Waitlist
- b. Staff Changes
- c. Update on District Situation
- d. Things coming up



- i. Budget development in March
- ii. Employment agreements coming up in April

#### **IV. Report from Foundation**

- a. Exploring ways to optimize debt structure between PSA and new school
  - i. Financials shared with Foundation
- b. Interviewing civil architecture firms for groundwork
- c. In discussions with Compass Collegiate Academy about K-5 school

#### **V. Committee Updates**

- a. Policy & Human Resources Kim
  - i. Restructuring of Policy & Human Resources Committee
  - ii. Inventorying policies to identify and prioritize policy gaps
  - iii. Creating set of Policies on Molestation & Abuse requested by Insurance provider
  - iv. Waiting on updated Policy Templates from Charter School Alliance
- b. Development & Fundraising Faith
  - i. Met in February
  - ii. Identifying “targets” to fundraise for
  - iii. Identifying funding sources and working to ensure efforts do not duplicate PCA
- c. Military Bryan
  - i. Report from meeting with Colonel Terry
- d. Nominating Cynthia
  - i. Report on Board interest meeting and next steps
- e. Facilities Jason
  - i. Evaluation of existing facility needs
- f. Communications John
  - i. Set up Board Calendar and will distribute instructions for use to all Board members
- g. Academic Excellence Mark
  - i. Did not meet in February
  - ii. Draft completed of Middle School Survival Guide and High School Course Guide to help define what makes PSA a unique school and to communicate that to new students
  - iii. Looking for Mentors for Capstone Projects
    - 1. Goal is for every Board member to secure 5 Mentors
    - 2. A list of topics/areas of interest will be provided to the Board
- h. Grievance Patrick
  - i. Mark Bowden
  - ii. Cynthia Hall
  - iii. Kim Shultz
  - iv. Bryan Coppage
- i. Ad Hoc Committee on Transportation
  - i. Coastal Transportation will not be providing services next year
    - 1. Exploring other options such as School Wheels
    - 2. PSA has opportunity to purchase several 16 passenger buses (can be used for sports)
  - ii. Surveys to determine extent of need
  - iii. Trying to recruit people from Mount Pleasant

#### **VI. Executive Session**



- a. Personnel Matter: Complaint Investigation
- b. Insurance Matter: Policy requirements for Liability Insurance

**VII. Action Items**

- a. Appointment of Jason Colonna to fill vacancy on Board of Directors created by resignation of Elizabeth Hallum
- b. Election of Patrick O’Neill as Treasurer to serve in that position through August 31<sup>st</sup>, 2020
- c. Resolution to appoint Joel Baughman as Ex Officio Board member and Vice Treasurer through August 31<sup>st</sup>, 2020
- d. Resolution to adjust Committee assignments
- e. Approve 2020/2021 School Calendar
- f. Resolution to create Human Resources Sub Committee of the Policy & Human Resources Committee
- g. Molestation & Abuse policies requested by Insurance Carrier
  - i. Policy: One on One Policy
  - ii. Policy: Off-Site Contact Policy
  - iii. Policy: Written Crisis Plan
  - iv. Policy: Physical Contact Policy
  - v. Policy: Verbal Interaction Policy
  - vi. Policy: Gift Giving Policy
  - vii. Policy: Field Trip Policy
  - viii. Policy: Electronic Communication and Social Media Policy
  - ix. Policy: Pandemic Emergency Policy
- h. January Financials

**VIII. Adjournment** at 7: pm

Your Governing Board