



2020-02-18 PSA  
Board of Directors A

## BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors on February 18<sup>th</sup> at 6 pm at Palmetto Scholars Academy

### I. Administrative

a. **Meeting call to order** at 6:02 pm

#### b. Board Members Roll Call

- |  |                            |
|--|----------------------------|
| i. Tim Gott [Principal]                  | Call in                    |
| ii. Mark Bowden                          | x                          |
| iii. John Mulvey                         | Call in                    |
| iv. Melissa Knight                       | x                          |
| v. Kim Shultz                            | x                          |
| vi. Bryan Coppage                        | x                          |
| vii. Elizabeth Hallum                    | No show                    |
| viii. Faith Bongiorno                    | Absent with report sent in |
| ix. Cynthia Hall                         | x                          |
| x. Patrick O'Neill                       | x                          |
| xi. Keith McElveen [Foundation]          | x                          |
| xii. Bernadette Brogan [Faculty Liaison] | x                          |
| xiii. John Warder [PCA]                  |                            |

xiv. Additional: Corrigan Rutherford, Executive Search Sub Committee members

c. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.

#### d. Public Comment

i.

### II. Executive Session

- Personnel Matter: Executive Search
- Executive Session adjourned to vote on Action Item VIII.a.

### III. New Business

- Governance Training: None scheduled
- Review Financials
- Review updates to Strategic Planning Document (Google Sheets)

### IV. Principals Report – Dr. Tim Gott

- Lottery to be drawn on 2/19
  - 850+ applicants
- Staff Changes
  - Carly Osborn on contract through the end of the year to replace Sean Conner (Interim)
- Update on District Situation
  - Elliott Smalley to depart in May, program directors still in place and working with PSA
- Things coming up
  - Budget development in March (decision in March Board meeting)



- ii. Employment agreements coming up in April

## V. Report from Foundation

- a. Exploring ways to optimize debt structure between PSA and new school
  - i. Financials shared with Foundation
- b. Bryan and Faith to represent PSA Board to Foundation
- c. Next Board meeting 2/21
- d. Interviewing civil architecture firms for groundwork
- e. In discussions with Compass Collegiate Academy about K-5 school

## VI. Committee Updates

- a. Policy & Human Resources Kim
  - i. Identifying and addressing Policy gaps
    - 1. Contacting appropriate committee to address gaps as they are discovered
- b. Development & Fundraising Faith
  - i. Met in February
  - ii. Identifying “targets” to fundraise for
  - iii. Identifying funding sources and working to ensure efforts do not duplicate PCA
- c. Military Elizabeth
  - i. Elizabeth will follow up on land application – is paperwork routing process the same as it was for previous application
  - ii. Airshow April 18/19, 2020
    - 1. Blue Angels looking for High School to interact with
  - iii. Colonel Terry and Colonel Adams would be interested in meeting the Board – possibly invite to board meeting
- d. Nominating Cynthia
  - i. Cynthia to survey individual board members on whether they intend to remain with the Board
  - ii. Responses from all but one Board member
  - iii. Public meeting for prospective Board members to be scheduled in a few weeks
- e. Facilities Bryan
  - i. Existing Facility expansion (instructional space & athletic space)
    - 1. Committee to evaluate athletic space expansion in more detail before next meeting
    - 2. Estimates for upgrading athletic spaces on expansion land
    - 3. Evaluation of wing expansion versus Learning Cottage purchase at end of lease
- f. Communications John
  - i. PSA Board Meetings via conference technology (Public and non-Public) – Google Meetings implemented
  - ii. Working on templates and formats for communicating more effectively (newsletter & notifications)
  - iii. Set up Board Calendar and will distribute instructions for use to all Board members
- g. Academic Excellence Mark
  - i. Did not meet in February
  - ii. Draft completed of Middle School Survival Guide and High School Course Guide to help define what makes PSA a unique school and to communicate that to new students
  - iii. Looking for Mentors for Capstone Projects
    - 1. Goal is for every Board member to secure 5 Mentors



2. A list of topics/areas of interest will be provided to the Board

- h. Grievance Patrick
  - i. Mark Bowden
  - ii. Cynthia Hall
  - iii. Kim Shultz
  - iv. Bryan Copping
- i. Ad Hoc Committee on Transportation
  - i. Coastal Transportation will not be providing services next year
    - 1. Exploring other options such as School Wheels
    - 2. PSA has opportunity to purchase several 16 passenger buses (can be used for sports)
  - ii. Surveys to determine extent of need
  - iii. Trying to recruit people from Mount Pleasant
- j. Ad Hoc Executive Search Committee – Committee purpose complete, to be disbanded
  - i. John executing Marketing Plan
  - ii. Melissa evaluating compensation and planning for travel & relocation
  - iii. Mark & Kim leading cross functional Interview panel (parents, teachers, student)

**VII. Executive Session**

- a. Personnel Matter: Complaint Investigation
- b. Executive Session concluded with no Action Items on this matter

**VIII. Action Items**

- a. Decision to extend employment offer to Corrigan Rutherford as Principal approved unanimously via voice vote
- b. December Financials approved via email on 2/5 to permit them to be sent to US Bank for Bond requirements
- c. Disbanding of Ad Hoc Executive Search Committee approved unanimously via voice vote

IX. **Adjournment** at 7:18pm

Your Governing Board