



## BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors on October November 19<sup>th</sup> at 6pm at Palmetto Scholars Academy

### I. Administrative

a. **Meeting call to order** at 6:04 pm

#### b. Board Members Roll Call

- |  |   |
|--|---|
| i. Tim Gott (Principal)                  | x |
| ii. Mark Bowden                          | x |
| iii. John Mulvey                         | x |
| iv. Melissa Knight                       | x |
| v. Kim Shultz                            | x |
| vi. Bryan Coppage                        | x |
| vii. Elizabeth Hallum                    | x |
| viii. Faith Bongiorno                    |   |
| ix. Cynthia Hall                         | x |
| x. Patrick O'Neill                       | x |
| xi. Keith McElveen (Foundation)          |   |
| xii. Bernadette Brogan (Faculty Liaison) |   |
| xiii. John Warder (PCA)                  |   |

xiv. Additional: Corrigan Rutherford (Assistant Principal), Dr. Mosely, Ms. Sullivan, Ms Drew

c. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.

#### d. Public Comment

- i. No comment

### II. New Business

- a. Governance Training: Fraud, Waste and Abuse (presented by Christian Schmutz)
- b. Update of Conflict of Interest forms by Board Members
- c. Review Financials (see action item below)
- d. Report on Audit
- e. Polo Shirts – Shelly is pricing out polo shirts in school colors with a “Palmetto Scholars Academy Board” logo on it for the Board members to wear at events – Kim to continue working with Shelly
- f. Shadowing – Dr. Gott suggested that Board members would benefit from spending a day at school “shadowing” and getting to know how it operates.
- i. Kim reported on Shadowing 11/1
- g. Faculty Meeting – The faculty has a monthly meeting after school on the last Wednesday of the month.
- i. Reported on Board Members attending at 10/30 meeting
- h. Background Checks completed for Board members
- i. Committee meetings need agenda and minutes
- i. John to discuss with Bernadette about adapting Google calendar and other tools for this use on a “Committee” page of the web site so that Chairs can post

### III. Principals Report – Dr. Tim Gott

- a. No report for November

### IV. Committee Updates



- a. Policy & Human Resources Kim
  - i. Draft Strategic Plan Updated
  - ii. Identifying and addressing Policy gaps
    - 1. Contacting appropriate committee to address gaps as they are discovered
- b. Development & Fundraising Faith
  - i. Instructional space upgrades and expansion
  - ii. Athletic Fields
  - iii. Fundraising to augment saved development funds
  - iv. Project Timelines
- c. Military Elizabeth
  - i. Elizabeth will follow up on land application – is paperwork routing process the same as it was for previous application
  - ii. Airshow April 18/19, 2020
  - iii. Colonel Terry and Colonel Adams would be interested in meeting the Board – possibly invite to board meeting
- d. Nominating Cynthia
  - i. Board Vacancy filled via election November 7<sup>th</sup>
  - ii. Committee to explore voting process to ensure reasonable amount of anonymity
- e. Facilities Bryan
  - i. Existing Facility expansion (instructional space & athletic space)
    - 1. Committee to evaluate athletic space expansion in more detail before next meeting
    - 2. Estimates for upgrading athletic spaces on expansion land
    - 3. Evaluation of wing expansion versus Learning Cottage purchase at end of lease
- f. Communications John
  - i. Still recruiting parents
  - ii. PSA Board Meetings via conference technology (Public and non-Public) – implemented via Zoom
  - iii. Working on templates and formats for communicating more effectively (newsletter & notifications)
- g. Academic Excellence Mark
  - i. Mapping out objectives and recruiting members
  - ii. Draft completed of Middle School Survival Guide and High School Course Guide to help define what makes PSA a unique school and to communicate that to new students
  - iii. Looking for Mentors for Capstone Projects
- h. Grievance Patrick
  - i. Mark Bowden
  - ii. Cynthia Hall
  - iii. Kim Shultz
  - iv. Bryan Coppage
- i. Ad Hoc Committee on Transportation
  - i. Surveys to determine extent of need
  - ii. Trying to recruit people from Mount Pleasant

**V. Executive Session**

**VI. Action Items**

- a. September Financials approved unanimously via email on 11/2/19



VII. **Adjournment** at  
Your Governing Board