



## BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors on August 20<sup>th</sup> at 6PM at Palmetto Scholars Academy.

### I. Administrative

#### a. Meeting call to order at 6:03

#### b. Board Members Roll Call

i. Tim Gott (Principal)	x
ii. John Mulvey	x
iii. William Quantz	absent
iv. Catherine Parker	x
v. Kim Shultz	x
vi. Bryan Coppage	x
vii. Keith McElveen	x
viii. Morgan Futch	x
ix. Mark Bowden	x
x. Elizabeth Hallum	absent
xi. Melissa Knight (Board Member Elect)	absent
xii. Faith Bongiorno (Board Member Elect)	absent
xiii. Cynthia Hall (Board Member Elect)	x
xiv. Bernadette Brogan (Faculty Liaison)	x
xv. John Warder (PCA)	x
xvi. Additional: Corrigan Rutherford, Hunter Schimpff	

#### c. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.

#### d. **Public Comment**

- i. Hunter Schimpff spoke to Board on replication – represents Compass Collegiate Academy, which has an approved application to expand in August 2020.
  1. Looking for space to expand into and would like to explore a possible space sharing or partnership agreement with PSA
  2. Curriculum is a “College Prep” focus, class size of 80 students, first class will be Kindergarten class of 80 with First Grade class of 25 and school will add a grade each year as their plan for growth

### II. New Business

#### a. Review Financials

- i. May Financials approved via email 7/15/19
- ii. Review June Financials – to be approved by email

#### b. Contract to engage Audit firm of Payne, White & Schmutz approved via email on 7/31/19

#### c. Summary of Strategic Planning Session (5 year plan)

- i. Review of Goals and Responsibilities outlined by team during Strategic Planning
- ii. Discussion of optimal Committee Assignments for Board Members when new Board takes office in September



1. Board conducted Affinity Exercise to explore the optimal assignments of Board Members to appropriate committees
2. Proposed committee assignments listed at bottom of minutes; assignments to be approved by new Board after their term begins in September
- iii. Draft tentative schedule of due dates for Committee work on Strategic Plan
  1. Committees to form through October Board Meeting (recruiting members)
    - a. Committee Chairs are expected to recruit at least two members for their committee
    - b. Outgoing Committee Chairs to pass on all documentation and summaries of committee work to new Chairs before September Board meeting
  2. November/December Committees work on Goals and return work product to Board by December Board meeting
- d. Update on development of Foundation – Corporation formed, need to set up Board and continue with steps to establish organization
- e. Discussion of authority to develop and approve school policies
  - i. Cell Phone Policy

### **III. Principals Report – Dr. Tim Gott**

- a. JBC Land acquisition update – 4-6 weeks for next step in approval process
- b. Transportation – still a gap in funding, looking for fundraising options
- c. Enrollment as of 1<sup>st</sup> week of school – 529 students as of 8/20, 10 Special Education that qualify for additional funding, effective funding for 535 against budget of 525, wait list of 859 with 22 military. At 24% Military in student population (against target of 20% per agreement with Joint Base Charleston)
- d. Update on Repair of Gym Floor

### **IV. Committee Updates**

- a. Policy & Human Resources
- b. Development & Fundraising
  - i. Wing Expansion
  - ii. Athletic Fields
  - iii. Fundraising to augment saved development funds
  - iv. Project Timelines
- c. Military
  - i. Athletic Fields improvements
  - ii. Subletting
  - iii. JBC Student Population Statistics
  - iv. Possibility of Community Development Program or other charitable funding for athletic fields
  - v. Volunteer manpower from JBC for projects at PSA
  - vi. Funding for field trips for military affiliated students
- d. Nominating
  - i. Newly elected Board Members to officially start September 1<sup>st</sup>.
- e. Facilities
  - i. Will recruit for this committee during Fall Open House
  - ii. Existing Facility expansion (education space & athletic space)
    1. Committee to evaluate athletic space expansion in more detail before next meeting
    2. Will price out the cost of upgrading athletic spaces



- iii. Update on floor remediation efforts
- iv. Trailer Update
- f. Communications
  - i. Headshots and Bios for New Board Members
  - ii. PSA email addresses
  - iii. PSA Board Meetings via conference technology (Public and non-Public)
- g. Academic Excellence
  - i. Discuss efforts to improve math and science curriculum
  - ii. Art achievement of High School compared to other schools
- h. Grievance
- i. Ad Hoc Committee on Relocation & Expansion
- j. Ad Hoc Committee on Transportation

**V. Action Items**

- a. Approve Financials - June Financials to be approved by email.

**VI. Adjournment at 7:05**

Your Governing Board

Proposed Board Member Committee Assignments:

	<u>Outgoing</u>	<u>New Chair</u>	<u>Backup</u>
• Policy & Human Resources	Keith	Kim	Mark
• Finance	William	Melissa	
• Development & Fundraising	Morgan	Faith	Cynthia
• Military	Elizabeth	Elizabeth	Bryan
• Nominating	Kim	Cynthia	Kim
• Facilities	Mark	Bryan	Mark
• Communications	John	John	Catherine
• Academic Excellence	Catherine	Mark	Faith
• Grievance	Bryan	Catherine	

Ad Hoc committees on Land Acquisition & Expansion and Transportation were excluded from discussion and assignments for these committees will be determined by the new Board.