



BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors will be held on November 13th, 2018 at 6PM at Palmetto Scholars Academy

I. Administrative

- a. **Meeting call to order – Keith McElveen – called to order at 6:02pm**
- b. **Board Members Roll Call**
 - i. Tim Gott
 - ii. Keith McElveen
 - iii. Mark Bowden
 - iv. Kim Shultz
 - v. William Quantz (via conference call)
 - vi. Elizabeth Harris
 - vii. Morgan Futch
 - viii. Bryan Coppage
 - ix. John Mulvey
 - x. John Peters (resigned on 11/13 due to other work requirements)
- c. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.
- d. **Public Comment**

II. New Business

- a. Board Training
 - i. Status of training for new Board members and reporting
 1. Morgan, John and Kim completed on 11/8/18; testing still to be completed
 2. Brian and Elizabeth to complete training electronically
 - ii. Freedom of Information Act training
- b. Financial Review of September 2018 financials – William Quantz
- c. Annual Report
 - i. To be presented by Dr. Gott at December meeting with associated action item to approve
- d. Discuss Committee make-up and chairmanships
- e. Replacement of John Peters as Director
 - i. Catherine Parker suggested as replacement based on election results
 - ii. Dr. Gott to contact Catherine about opening

III. Principals Report – Dr. Tim Gott

- a. Learning Cottages
 - i. Contracted with Butch Barnhart to correct fire code violation by moving trailers
 - ii. Plan is to move middle trailer only to keep costs low
 1. Electrical installation will have to be moved
 2. Deck will need to be rebuilt
 3. Additional charges needed for electrician
 4. Total cost of approximately \$35,700
 - a. \$14,700 to move one trailer
 - b. \$7,500 for electrician



- c. \$10,000 for architect
 - d. \$3,500 for other costs
 - b. JBC Land acquisition
 - i. Meeting on 11/14 to review portion of Meets & Bounds Survey
 - ii. Next step is to go to Army Corps of Engineers for an appraisal, then submit to JBC
 - c. Bus Service Update
 - i. Shortfall in ridership will result in a monthly subsidy to Coastal of \$5,805
 - ii. Goal is 140, actual riders are in the low 90's
 - iii. Facilities Committee to discuss and report at next Board of Directors meeting
 - d. Discuss new School Report Card
 - e. Share Released Test Data
 - f. Dr. Gott reported on current sick leave and vacation policy
 - i. Current policy is accrual of 24 days of vacation a year, 9 days of sick leave, with up to 38 vacation days banked and sick leave being use it or lose it
 - ii. Current policy does not incentivize teachers to use personal time appropriately
 - iii. Suggested to "buy back" unused leave at the end of the year at \$50 per day, with option to bank up to 100 days of vacation
 - iv. Issue passed to Policy & Human Resources and Finance Committees to develop recommendations and bring back to the Board for review in December

IV. Updates

- a. Policy & Human Resources – Keith McElveen
 - i. Ongoing discussions with Dr. Gott on contract extension terms; informal agreement would continue with current contract terms and progression
- b. Development & Fundraising – Morgan Futch
 - i. Priorities
 - 1. Wing Expansion
 - 2. Athletic Fields
 - 3. General Purpose Funds
 - ii. Tentative project timelines to be prioritized and developed by Committee/Board at next Board meeting
 - iii. Continue to explore a Foundation
- c. Military – Elizabeth Harris
 - i. Meet and Greet with Colonel Wilson and the Board in early December; Elizabeth to suggest December 13th or 20th
- d. Nominating – Kim Shultz
- e. Facilities – Mark Bowden
 - i. Learning Cottage path forward (meeting Fire Code Requirements)
 - ii. Transportation issues to be addressed by Facilities committee
- f. Communications – Morgan Futch
 - i. PSA Email Accounts to be set up for Board Members to conduct official business
- g. Academic Excellence – Tim Gott
- h. Grievance – Bryan Coppage

V. Action Items

- a. September Financials Approved via email prior to meeting



- b. Add Math 203 to PSA Curriculum [approved via email prior to meeting](#)
- c. Add Geology 206 to PSA Curriculum [approved via email prior to meeting](#)
- d. Approved Budget Request for Recovery Plan on Learning Cottages [in the amount of \\$50,000, action to move back to Facilities and Finance for a detailed plan](#)
 - i. [Kim moved to approve, Morgan second, unanimous vote to approve](#)

VI. Adjourned at 7:35, with Next Regular Board Meeting scheduled for December 18, 2018 at 6:00 P.M.

Your Governing Board