



BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors on January 15th at 6PM at Palmetto Scholars Academy

I. Administrative

- a. **Meeting call to order** – Keith
- b. **Board Members Roll Call**
 - i. Tim Gott (Principal)
 - ii. John Mulvey
 - iii. Catherine Parker
 - iv. Kim Shultz
 - v. Bernadette Brogan (Faculty Liaison)
 - vi. Bryan Coppage (phoned in)
 - vii. Keith McElveen
 - viii. Morgan Futch
 - ix. Mark Bowden
 - x. Elizabeth Harris
 - xi. John Warder (PCA)
- c. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.
- d. **Public Comment**

II. New Business

- a. Financial Review of November 2018 financials
- b. Board Resolution to renew Charter

III. Principals Report – Dr. Tim Gott

- a. Recharter process and documentation
- b. Learning Cottages
 - i. 3rd Cottage moved to new location, electrical and installation updates still in work, cost of changes in \$27k-\$28k range total
- c. JBC Land acquisition
 - i. Reviewed updated land survey for expansion

IV. Updates

- a. Policy & Human Resources – Keith McElveen
 - i. Report on Sick Leave & Vacation Policy (with Finance) provided by Dr. Gott
 1. Policy & Human Resources Committee to review policy and return to Board with recommendations in February
 - a. Increase cap on leave accrual
 - b. Add Military Leave to policy
 - c. Update allow transfers for bereavement and possibly update number of bereavement days
 2. Recommendation to allow buy back in lieu of rollover at \$100 per day



- a. Buy back could only occur either at rollover timeframe or when a change in employment status occurs, faculty may choose how much to buy back and how much to roll over at roll over time
- b. Development & Fundraising – Morgan Futch
 - i. Wing Expansion
 - ii. Athletic Fields
 - iii. General Purpose Funds
 - iv. Project Timelines
 - v. Foundation Development
 1. Need three individuals to serve as Board members for foundation to start work
 2. Board has agreed to support the development of the foundation
 3. Formation of the Foundation and it's board to be discussed at next meeting
 - vi. Review Options Memorandum
 1. Need Townhall style meeting with parents in January or February for feedback
 - a. Teachers January 30th at 4:00pm
 - b. Parents in evening February 5th or 7th at 7:00pm
 2. Family Survey to determine number of siblings available to fill expansion capacity
- c. Military – Elizabeth Harris
- d. Nominating – Kim Shultz
 - i. Current Board Composition/Future Needs
 - ii. Candidate Search
- e. Facilities – Mark Bowden
 - i. Learning Cottages
 - ii. Transportation issues
 - iii. Existing Facility expansion (education space & athletic space)
- f. Communications – John Mulvey
 - i. Headshots and Bios for the Board
 - ii. Communication (PSA email addresses) – Bernadette to facilitate
- g. Academic Excellence – Tim Gott
- h. Grievance – Brian Coppage

V. Action Items

- a. Approved November Financials
- b. Approved Resolution to seek Renewal of Charter
- c. Deferred until February - remaining changes to faculty sick leave and vacation policy

VI. Adjournment at 7:52pm

Your Governing Board