



BOARD OF DIRECTORS MEETING

A meeting of the Board of Directors will be held on December 18th, 2018 at 6PM at Palmetto Scholars Academy

I. Administrative

- a. **Meeting call to order** – Mark Bowden (Keith on travel) at 5:58pm
- b. **Board Members Roll Call**
 - i. Tim Gott (Principal)
 - ii. Mark Bowden
 - iii. William Quantz
 - iv. John Mulvey
 - v. Morgan Futch
 - vi. Kim Shultz
 - vii. Bryan Coppage
 - viii. Catherine Parker
- c. **Mission Statement:** Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.
- d. **Public Comment**

II. New Business

- a. Financial Review of October 2018 financials – William Quantz
 - i. Learning Cottages continue to incur additional costs (total not yet provided)
 - ii. Subsidy to transportation vendor amounting to just under \$6,000 per month
- b. Discuss Committee make-up and chairmanships
 - i. Bernadette Brogan to be Teacher Ex-Officio
 - ii. Corrigan Rutherford to be on Grievance Committee
- c. Introduce Catherine Parker as new Director and discuss Committee Assignments
- d. Report out on 12/1 STEM Summit at the Citadel – Kim Shultz

III. Principals Report – Dr. Tim Gott

- a. Annual Report
 - i. Board Report
- b. Learning Cottages
 - i. Middle trailer to be moved on 12/27 and relocated to SE corner of lot
 - ii. Budget impact still being evaluated for moving cottage, laying cement, electrical, etc.
- c. JBC Land acquisition – no new update

IV. Updates

- a. Policy & Human Resources – Keith McElveen
 - i. Report on Sick Leave & Vacation Policy (with Finance) provided by Dr. Gott
 1. Policy & Human Resources Committee to review policy and return to Board with recommendations next month
 - a. Increase cap on leave accrual
 - b. Add Military Leave to policy
 - c. Update allow transfers for bereavement and possibly update number of bereavement days



2. Recommendation to allow buy back in lieu of rollover at \$100 per day
 - a. Buy back could only occur either at rollover timeframe or when a change in employment status occurs, faculty may choose how much to buy back and how much to roll over at roll over time
 - b. Development & Fundraising – Morgan Futch
 - i. Wing Expansion
 - ii. Athletic Fields
 - iii. General Purpose Funds
 - iv. Project Timelines
 - v. **Foundation Development**
 1. Need three individuals to serve as Board members for foundation to start work
 2. Board has agreed to support the development of the foundation
 3. Report at next meeting on plan to appoint Board
 - vi. **Review Options Memorandum**
 1. Townhall style meeting with parents in January or February for feedback
 - c. Military – Elizabeth Harris
 - d. Nominating – Kim Shultz
 - i. Board Composition
 - ii. Candidate Search
 - e. Facilities – Mark Bowden
 - i. Learning Cottage path forward (meeting Fire Code Requirements)
 - ii. Transportation issues
 - f. Communications – John Mulvey
 - g. Academic Excellence – Tim Gott
 - h. Grievance – Brian Coppage

V. Action Items

- a. Approve October Financials – approved via voice vote
- b. Approve Annual Report – approved via voice vote
- c. Approve changes to faculty sick leave and vacation policy – buy back program approved via voice vote, other changes in sick leave and vacation policy deferred to future meeting

VI. Adjournment at 7:39pm, with Next Regular Board Meeting scheduled for January 15th, 2018 at 6:00 P.M.

Your Governing Board