

I. Administrative

- a. Meeting called to order at 6:08pm
- b. Board Members Roll Call
  - i. Tim Gott
  - ii. Kim Shultz
  - iii. Brian Coppage
  - iv. Morgan Futch
  - v. Elizabeth Harris
  - vi. Mark Bowden
  - vii. Keith McElveen
  - viii. John Peters
  - ix. William Quantz (not present)
  - x. John Mulvey (not present)
- c. Mission Statement: Palmetto Scholars Academy (PSA) exists to meet the distinctive academic, social, and emotional needs of students by utilizing best practices of gifted education.
- d. Public Comment – none present

II. New Business

- a. Welcome to new members – slate approved via voice vote
  - i. Chair – Keith
  - ii. Vice Chair – Mark
  - iii. Secretary – Kim
  - iv. Treasurer – William
- b. Committees & Appointments
  - i. Policy & Human Resources - TBD
  - ii. Development & Fundraising - TBD
  - iii. Military – Elizabeth
  - iv. Nominating Committee – Kim, Lisa Hakamiun, Mike Limina, Jennifer Hildebrand – approved via voice vote
  - v. Facilities – Mark & Morgan
  - vi. Communications - TBD
  - vii. Academic Excellence – Tim
  - viii. Grievance Committee (up to 4 members of the BOD and one Faculty member) – approved via voice vote
    1. Elizabeth (parent)
    2. Kim (parent)
    3. Brian (community)
    4. Morgan (community)
    5. Tim (faculty)
- c. Board Training
  - i. New members must attend training (in person sessions); Keith to send out email to all members with training information [November 9<sup>th</sup> next available date]
  - ii. All Board members must go through background check (standard volunteer background check)
- d. Financial Review – budget summary report approved via voice vote
  - i. October approval is for August month end; approvals typically lag a month
  - ii. \$22,000 of \$25,000 budget for Maintenance is already consumed. Major items:
    1. Tree trimming for \$4,500

- 2. Painting for ~\$12,000
  - iii. Instructional Materials is high for month due to timing but is expected to remain within budget for the year
  - iv. \$1.4M on hand, State funding on track
- III. Principals Report – Dr. Tim Gott
  - a. Learning Cottages
    - i. School Facilities will not yet approve
      - 1. Some miscommunication regarding the physical arrangement of the units and the plan from the architect was compliant with fire requirements
      - 2. Solutions explored initially to correct are limited and come with drawbacks, several solutions are in work
      - 3. Facilities Committee to explore options and report back to the Board; there will likely be a budget impact
  - b. Bus Service Update
    - i. Bus riders are below projections (97 of 135 projected) so vendor may require subsidies
    - ii. Communications were sent out to notify students/parents that they can still sign up for bus service to try to enroll additional riders
    - iii. Without additional riders this item will be approximately \$30,000 over budget
    - iv. Current vendor is much more reliable and consistent than previous company, but their pricing is not as flexible and may be driving some families away from the service
    - v. Board discussed several options and may start planning early for next year on this item
- IV. Updates
  - a. Policy & Human Resources
    - i. Established ex-officio membership for PCA President and representative from Faculty
  - b. Development & Fundraising
    - i. Scholarship established on honor of Jack Moore, continuing to receive donations
  - c. Military
    - i. No activity to report
  - d. Facilities
    - i. Draft of options for expansion to be sent out to new Board members
      - 1. Addresses anticipated future needs of the area and large backlog of applicants
      - 2. Considers availability of expansion land from Joint Base Charleston
      - 3. Options
        - a. Do nothing
        - b. Elementary School K-5
        - c. Elementary School 3-5 (Gate focused)
        - d. Duplicate existing facility with separate Middle and High Schools
        - e. Duplicate existing facility with similar model in separate buildings
        - f. Combine Elementary School with Expansion of Mid/High Schools
        - g. Trade School orientation for 2<sup>nd</sup> Mid/High School
      - 4. May require setting up foundation to increase (charter) cap for expansion
  - e. Communications
    - i. Board members may have an email address from the school (Morgan to facilitate)
    - ii. Commencement maxed out attendance so looking at larger venue
  - f. Academic Excellence
    - i. Standardized testing results to be released soon
- V. Action Items
  - a. Financials to be sent out
  - b. Facilities Report on expansion to be sent out

VI. Next Board meeting November 13<sup>th</sup> (rescheduled from November 20<sup>th</sup>)

Adjourned at 7:41pm