



A regular meeting of the Board of Directors was held on September 18, 2018 at 6:00 PM.

I. Administrative

A. The meeting was called to order by at 6:00pm

B. Board Members Roll Call: William Quantz (by phone), Mark Bowden, Alys Campaigne, Keith McElveen (by phone), Dr. Jennifer Albert (by phone), Morgan Futch, Elizabeth Harris Ex-officio: Dr. Tim Gott. Absent: Jack Moore (excused), Walter Loiselle

II. Public Comment

None.

III. New Business

A. Financials – William provided a review of the July financials. PSA has \$1.4M in cash and more than \$1M in the debt service account. The base and state funding lines are in line with expectation.

B. Discussion of PSA Foundation – Discussed the need to establish a PSA Foundation to be able to receive funding for a capital campaign for school expansion. The goal is to have it in place by the end of the year. Issues such as leadership, taxes, and administrative reporting and accounting procedures will be discussed by an ad hoc committee of the incoming board. Russ Caldwell has offered his advising services as needed. Mark cautioned that it is important that there is clear direction as to what incoming funds are intended for when received.

IV. Principal's Report – Dr. Tim Gott

A. Learning Cottages – Electricity and phone lines are installed. The fire alarm system is going in this week. Dr. Gott spoke with OSF yesterday and requested an inspection by email. The total budget for installation has been \$90,000 for this year, on track with what was approved.

B. Surveys for expansion – The three surveys for the land have been requested. One contract for \$9,000 for the environmental survey is in hand. The Base just conducted a Meets and Bounds survey that should largely encompass our needs. Dr. Gott is trying to reach the company who did that work. The appraisal is under discussion.

C. Numbers – 520 students are enrolled (assuming a sixth student who was just offered a seat accepts). The school liaison for the base is verifying our count

for the 20% military threshold (104 students). As of this morning, there are 111 on the list that is being reviewed. Assuming those numbers hold, the new land lease discussions will be initiated under the new terms.

- D.** Test scores – SC Ready and PASS and Middle School scores came in. PSA is among the top seven in the state across the board. We are number three in eighth grade. We continue to see top results even with larger student counts. There is uncertainty about what tests will be used by the state in the coming year.

V. Updates

A. Policy & Human Resources – Keith McElveen/ Alys Campaigne

1. Board Elections

Alys reported that the nominating committee (Mike Limina, Lisa Hakamiun, Valencia Johnson, Alys Campaigne and Jennifer Hildebrand) met September 17th to review the process. There are currently applications in to fill the open positions. The application deadline was extended to September 21 to accommodate the hurricane school closure. If no new applications come in the applications will be posted but no election will be held. The new board is seated on October 16th when new officers should be elected along with the Grievance and Nominating Committee members.

Board Election Timeline:

- September 21th Deadline to Submit Nomination Applications
- October 1st Election open online to parents, guardians, and employees
- October 10th Paper ballots provided and election closes at 5 pm
- October 16th Annual Meeting of Board and Election of Officers

2. Leadership discussion update – Keith noted the Base’s interest in having additional seats on the board but addressed the concern that it could conflict with other charter and bylaw provisions. Outgoing board member recognition was discussed. Adding a plaque to hang in the school was suggested for Jack Moore. The Policy and Human Resources Committee met with Dr. Gott to discuss his interest in extending or renewing his contract. We are delighted that he would like to extend his service at PSA. The committee will be working on the contract renewal details in the coming months.

B. Development & Fundraising – Dr. Gott, in lieu of Walter Loiselle

Susan Durand is working part time to facilitate fundraising and organize donor outreach. Immediate needs are for clubs, fields, and extensions on the building. Boeing has an employee donor matching fund that PSA has benefitted from over the years. PSA also received a Boeing employee community fund grant of \$9,000 for our cyber defense and robotics programs. It was one of the larger grants awarded. Susan is working on outreach to promote other corporate matching programs. Keith mentioned that Two Blokes Brewing has offered to host a fundraising night for PSA.

C. Military – Elizabeth Harris

Col. Nelson's replacement, Col. Terrance Adams joined the Base on September 8th. Elizabeth is helping arrange an introductory meeting. Dr. Gott is continuing to work on fixing the email firewall issues with IT.

D. Facilities – Mark Bowden

1. Options Memo status – Morgan

The ad hoc committee on expansion was folded into the facilities committee. A memo is being developed outlining the programmatic options for expansion with various pros and cons.

2. Flooring fix update – Mark is tracking the gym floor insurance decisions.

E. Communications – Morgan Futch

Morgan reminded the group to provide headshots and bios for the updated website.

F. Academic Excellence – Dr. Jennifer Albert

Discussed above.

V. Action Items

A. Approval of July Financials - Keith moved to approve, Alys seconded, all in favor.

VI. Follow Up Items

- i. Alys/Tim to follow up on recognition for outgoing board. (by October 15)
- ii. Elizabeth is reaching out to Rocky to set up introductory meeting. (by October 15)
- iii. Elizabeth to follow up with Col. Wilson on the student count review. (by October 15)
- iv. Facilities committee to create options memo on 3-5 year plan. (by October 15)
- v. Tim to work with OSF to get inspection on the cottages. (ongoing)
- vi. Tim to work with staff on Url and email blockages for military email accounts. (ongoing)

The meeting was adjourned at 7:14 pm. The next board meeting will be held Tuesday October 16, 2018 at 6:00 P.M.

Your Governing Board
