



A regular meeting of the Board of Directors was held on April 17, 2018 at 6:00PM.

I. Administrative

A. The meeting was called to order by Alys Campaigne at 6:00pm

B. Board Members Roll Call: William Quantz, Jack Moore (by phone), Alys Campaigne, Keith McElveen, Morgan Futch, Mark Bowden, Elizabeth Harris, Walter Loiselle, Dr. Jennifer Albert. Ex-officio: Dr. Tim Gott.

II. Public Comment

Three parents attended – no comment.

III. New Business

The board welcomed Elizabeth Harris as the new board representative for the Base. We are excited to have her involvement going forward.

William provided a review of the February financials. Revenue is up and expenses remain generally under budget. The categories of supplies, facilities and transportation are slightly over budget due to timing of expenses, science department purchases, and utility costs. Net income is 130% of budget and we have ample cash reserves. The 135-day student count was 508. It establishes our per pupil funding level for the year.

William and Dr. Gott presented the 2018-2019 budget. The School District has “conceptually approved” the School of Distinction award but it is not clear which schools are going to receive this and whether it will be a full 1% due to budget constraints as there are fewer schools in the District. For budgeting purposes the 2% retainage rate was assumed which equates to about \$41,500 for the year in additional cost. As a consequence, William and Dr. Gott proposed the following for future consideration and potential budget revision in the event the School District does provide the 1% discount:

1. To address wage scale inequalities within teacher salaries at an additional cost of about \$30,000
2. A \$300 per teacher bonus at a cost of about \$11,700 to balance out the difference in district teacher salaries to 3% instead of the budgeted 2.5%

Walter asked about the differential in the year to year benefits expense lines and William explained that this year is budgeted against actuals instead of projections. Walter encouraged the board to consider earmarking any savings against budget next year to go toward salary investments. He also asked about

the value of investments in professional development. Dr. Gott reported that staff development remains an important priority.

III. Principal's report – Dr. Tim Gott

- A.** Enrollment update – The enrollment figures for 2018-2019 are strong. There are 529 enrolled students and 761 on the waitlist. The waitlist has 297 sixth graders, 125 seventh graders, 119 eighth graders, 167 ninth graders, 32 tenth graders, 21 eleventh graders. There are 49 active military families and 43 civilian military families enrolled bringing us to 19% of total population, close to the target of 20%. We will be monitoring enrollment closely to see if it is possible to get to the threshold this year as it would mean a \$72,000 savings in lease.
- B.** Status of learning cottages –Tim had a phone meeting scheduled with DeLisa Clark at OSF. James, the independent architect, said he would submit the required paperwork that day but he hasn't submitted it yet. Mark will call him on behalf of the Facilities Committee. The sales rep for Spectrum has indicated a July firm date for the orders. The goal is still to have the cottages open by August.
- C.** Building repair status – The new lighting system was partially installed over spring break. We should see a savings and maintenance benefit in the coming months. Keith noted that the vendor noted that we may see additional savings because some of the circuits had been miswired and drawing additional power. The builder has been on site and he is working with the insurance company to determine whether they will cover only damage repair or the whole floor. He has said he will repair the full floor but we do not have a written commitment. He also hasn't shared his moisture reports. Mark urged us to retain someone to represent us. Myles Glick affirmed the lawyer's recommendation that we retain someone to inspect the damage independently and then meet with a construction attorney to draft a letter that conveys that we have representation and are prepared to address this issue. The board approved a capped budget of \$2,500 for this work. Mark will follow up with Myles and send him the building plans. He can also ask Myles to conduct the test and balance test.
- D.** Replication plan/transition update – Tim shared a map of the existing PSA land and the adjacent 10 acres of potential additional Joint Base property. Tim initially had asked for 35 acres total. He has talked with the Base about a potential 80 acre land addition. The group generally discussed potential options, size and the opportunity to open another middle school based on the PSA model. The Colonel has also contacted Tim about a 26 acre parcel in the Hanahan area near the Weapons Station. Jack has some concerns about the location of the property. Tim is collecting data on the financing and building costs. Keith underscored the tremendous amount of work and due diligence needed to get a new school up and running. He also discussed the importance of this being a transition year for the change in leadership at PSA in 2019 and encouraged us not to lose focus. Jack and Walter talked about the importance of forming a focus group to gauge interest. Elizabeth noted that the local public school near the Weapons Station is not necessarily welcoming a new charter. The board has approved the establishment of an ad hoc committee to

explore replication/expansion. It is headed up by Morgan and includes Jack, William, Elizabeth, and Mark. Meetings should be open to others who might like to attend.

IV. Updates

- A.** Policy & Human Resources– Keith McElveen/ Alys Campaigne Tabled
- B.** Development & Fundraising – Walter Loiselle
Walter shared that a monthly development report is forthcoming.
- C.** Military – Elizabeth Harris
Discussed above.
- D.** Facilities – Mark Bowden
Jean let Walter know about an affordable opportunity to purchase a portable dance floor.
- E.** Communications – Morgan Futch
Morgan contacted the poet laureate about being our commencement speaker. She has accepted. She is coming to visit later this month. The SC Humanities Commission had a seminar last weekend and we gleaned good information about grant writing.
- F.** Academic Excellence – Dr. Jennifer Albert
 - 1. Curriculum update. The group met and agreed to the current plan.

V. Action and Follow Up Items

- A.** Vote to approve February financials. Keith made a motion to approve, Mark seconded. All in favor.
- B.** Vote to approve 2018-19 budget. Keith made a motion to approve, Mark seconded. All in favor.
- C.** Vote to approve spending of \$2,500 on the independent inspection and due diligence on the flooring. Walter made a motion to approve, William seconded. All in favor.
 - i.** William and Tim to monitor the SCPCSD rate decision (5/17)
 - ii.** Mark is contacting Myles to do an independent inspection of the flooring (4/28)
 - iii.** Mark contacting James about submitting information to OSF (4/28)
 - iv.** Tim will ask Steve for the monitoring data and a written commitment on the flooring. (5/27)
 - v.** Tim to ask Jean about donated dance floor. (5/17)
 - vi.** Morgan will set up a replication ad hoc committee (by 5/17).
 - vii.** Mark to get Steve's review of the chemistry lab hood specification and warranty materials. (by 5/17).
 - viii.** Mark to contact Myles Glick about flooring inspection (by 5/17).
 - ix.** Jack/Keith to conduct evaluation of Dr. Gott. (by 5/17)

**The meeting was adjourned at 7:39 pm. The next board meeting will be held
MONDAY May 14, 2018 at 6:00pm. NOTE: This is one day earlier than usual.**

Your Governing Board
