



A regular meeting of the Board of Directors was held on March 20, 2018 at 6:00PM.

I. Administrative

A. The meeting was called to order by Alys Campaigne at 6:00pm

B. Board Members Roll Call: William Quantz, Jack Moore, Alys Campaigne, Keith McElveen, Morgan Futch, Mark Bowden, John McFarlane. Ex-officio: Dr. Tim Gott. Absent: Walter Loiselle, Dr. Jennifer Albert.

II. Public Comment

One parent attended – no comment.

III. New Business

William provided a financial update and reviewed the January financials. Revenue is up and expenses remain generally under budget - other than facilities - which is operating at 117% of budget. Some of the overage includes one-time expenses to maintain the JBC field. Net income is 123% of budget and we have ample cash reserves. The 135-day student count is Friday the 23rd. It establishes our per pupil funding level for the year.

William and Dr. Gott are still working on the 2018-2019 budget. The District needs to affirm whether we qualify for the reduced fee structure as we did last year so the final budget will be completed when we get those numbers. It will be taken to the Finance Committee and submitted for approval at the April board meeting.

Keith raised the question of whether we have adequate funding in next year's budget for a custodial position instead of a cleaning service contract. The benefit would be having someone on site to help with some of the day to day maintenance issues that can divert Tim's administrative time. William affirmed that the draft budget can include adding a custodial position and cutting back on the cleaning. Jan Pro, our current cleaning contractor, recently changed our service team and it has been going well. A new estimate from a different vendor was submitted for cleaning and lawn care services. Dr. Gott is looking at the various options and will review it again with the budget.

III. Principal's report – Dr. Tim Gott

A. Status of learning cottages – Short discussion - Tim has a meeting scheduled with the architect and Office of School Facilities. The goal is still to have the cottages open by August.

- B.** Building repair status – We have a verbal commitment to repair the floors. The culprit is likely to be a combination of an improper seal and an inadequate adhesive. The builder is applying for insurance and will cover all the reinstall and inclusion of a water membrane to be installed over the summer. Tim is going to ask the builder to convey his intentions in writing. Mark spoke with Jim Garvey and he did not have details on the floor installation. He said that because it is federal property it was not inspected by the city but had to be inspected privately by a third party engineer. He confirmed that everything is still under warranty. Mark also called Myles Glick and he agreed that there is a problem with the moisture barrier. He also recommended a test and balance test to see if there is positive or negative circulation in the building. Once he is given a copy of the background documents he will make an on site inspection.
- C.** Replication plan update – There is continued discussion and interest but no major developments. Morgan and Tim looked at 53 acres on the naval side of Joint Base. There is a provision in law that allows the land to be donated to an entity if there is no other use for it. It is an unlikely concept but worth pursuing. Colonel Wilson is reviewing the option and exploring whether the land could be donated. The replication working group has not yet been established but will start to meet this spring.
- D.** Lottery Update – There were 1,020 applicants. All 72 sixth graders were offered spots. There are 315 on the 6th grade waiting list. Re-enrollment forms went out to determine available spots in other grades.
- E.** School Wheels – Tim is continuing to work with School Wheels Direct to improve communication about schedules and delays. He also got an estimate from Carolina Bus Services to consider for next year. The cost is slightly higher for charters and daily rates. Parents currently pay \$1350 per year. Carolina Bus would be \$1440 per year. PSA subsidizes the Summerville bus and we don't plan to do that next year. They also need a minimum guarantee of \$18,950 per month – 4 buses at 35 kids per bus. PSA has used them for field trips and has been pleased with the service. We would have to do this by the end of the month. Tim will work on finalizing.

IV. Updates

- A.** Policy & Human Resources– Keith McElveen/ Alys Campaigne
The group discussed the board election timeline and the need to make sure we have a strong overlap of time to mentor those who will be replacing those who are term limited in the fall elections. Alys suggests considering moving our election up to late in the school year to allow new members to come on board with time to get up to speed over the summer and have a retreat with departing members rather than onboarding new folks in October when school is already in full swing.

In lieu of a safety policy we will provide clearer links to our existing detailed procedures on the website. PSA is continuing to conduct internal lock down and safety drills and reviewing procedures as necessary.

- B.** Development & Fundraising – Walter Loiselle
Tabled.

C. Military – John McFarlane

This is the last meeting for John. Elizabeth Harris will be replacing him as the Base representative on the board. The group commended his service on the board this year and wished him luck on his next deployment.

Colonel Wilson continues to ask for more representation on the board. Tim and Jack have said that he is welcome to have someone apply as a general candidate when an election is announced. Jack is meeting with Colonel Wilson in the next couple of weeks.

D. Facilities – Mark Bowden

Steve looked at the quote received from the engineer to fix the chemistry lab hood and is reviewing it against original specifications to see if he can fix the hood under warranty.

E. Communications – Morgan Futch

Morgan spoke with Jean on the Fine Arts grant. She is working on two potential awards for this year. He is following up with her on next steps. Morgan also mentioned his desire to add more communication about upcoming arts events in the Principal's newsletter.

Keith noted that the announcements of last minute changes for sports and robotics are somewhat chaotic for parents. He encouraged more consistent use of One Call or other reminder tools for sub-communities of PSA.

F. Academic Excellence – Dr. Jennifer Albert

Jennifer and Tim are planning to meet about the math curriculum changes. Out of that meeting will come some recommendations.

Odyssey of the Minds, Vex IQ, Robotics, FBLA and NHD, and some athletes are all making significant achievements at the regional, state and national levels.

V. Action and Follow Up Items

A. Vote to approve January financials. Jack made a motion to approve, Keith seconded. All in favor.

- i.** Jack and Morgan will set up a replication exploration working group (by 4/17).
- ii.** Tim to get Steve's review of the chemistry lab hood specification and warranty materials (by 4/17).
- iii.** Mark to contact Myles Glick about flooring review after we have the letter from the builder. (by 4/17).
- iv.** Tim to get letter from Steve on the flooring replacement plan and ask about including consultation by Myles Glick in his insurance reimbursement request (by 4/3).
- v.** Jack setting up leadership planning working group (by 4/17).
- vi.** Tim to meet with Jennifer about the math curriculum changes (by 4/17).

- vii. William and Tim to finalize 2018-2019 budget (by 4/17).

The meeting was adjourned at 7:16 pm. The next board meeting will be held April 17, 2018 at 6:00pm.

Your Governing Board
