



## BOARD OF DIRECTORS MEETING

A regular meeting of the Board of Directors was held on October 17, 2017 at 6:00PM.

### I. Administrative

- A. **The meeting was called to order by** Alys Campaigne at 6:02pm
- B. **Board Members Roll Call:** Mark Bowden (*by phone*), William Quantz, Dr. Jean Chandler, Jack Moore (*by phone*), Alys Campaigne, John McFarlane (*by phone*), Dr. Jennifer Albert (*by phone*), Dr. Tim Gott, Keith McElveen (*by phone*). Absent: Walter Loiselle.
- C. **Mission Statement:** PSA exists to meet the distinctive academic, social and emotional needs of gifted learners.
- D. **Public Comment:** No public comment.

### II. New Business

#### A. **Financial update and review of August Financial - William Quantz**

William summarized the August financials. Again, this was not an operational month so all expenses are running below budget. The storage pods and learning cottages were not budgeted and show as behind but are covered by strong reserves. The SCPCSD discount rate for exemplary performance is also helping enhance the budget figures. September financials are due by the 15<sup>th</sup> of November so they will be circulated for review and approval by email. William also noted the need to increase the learning cottage contract allocation slightly so that it includes the full cost of the foundation work (see action item).

### III. **Principal's report – Dr. Tim Gott**

Tim updated the Board about the status of the learning cottages. The foundation plan structural report is being worked on and will be submitted to the Office of School Facilities. We are doing everything we can to move forward but the design and approval process is inherently slow. He then reviewed recent middle school End of Course, SC Ready and PASS data. PSA continues to perform strongly. PSA staff are analyzing the data and how it relates to student growth and curriculum development. PSA performed extremely well on the End of Course biology exam. Algebra 1 data is being examined more closely to identify opportunities for improvement.

Current enrollment is at 507.

Ten schools in the SCPSCD are considering withdrawing from the district and moving to Erskine College as a new sponsor due largely to concerns about performance and accountability and issues with Powerschool support at the district level. There has been a lot of turnover in the district with three new hires. PSA continues to receive strong support from the district and is not directly involved with these discussions.

### **III. Updates**

#### **A. Policy & Human Resources – Keith McElveen/ Alys Campaigne**

Alys reported on recent phone meetings Dr. Gott and she had with Dana Abbott regarding PSA's Charter amendment submittal. Kristen Stolpa, a new SCPSCD staff member, joined the calls and described new changes at the district level regarding how best to address school growth and performance assessment. After getting clarification that we don't need to update the student assessment component in order to use current data in annual performance reviews we decided to hold on that particular amendment until PSA submits the full Charter renewal application in 2019. By that time we can test various internal metrics for assessment to determine what measures are most meaningful to include. The mission statement amendment is going forward but the language is being modified slightly based on district feedback. It will be circulated to the board before final submittal.

Keith reviewed the board election process. There is one open seat. The board election timeline developed by the nominating committee is as follows:

- October 31st Deadline to Submit Nomination Applications
  - November 13th Election open online to parents, guardians, and employees
  - November 15th Paper ballots provided and election closes at 5 pm
  - November 28th Annual Meeting of Board and Election of Officers
- Information will be disseminated to parents this week.

Keith thanked Dr. Jean Chandler for her service as she is completing her two terms on the Board. He noted her particular contributions in the area of the arts and encouraged the nominating committee to look for an arts focus in new potential candidates.

#### **B. Development and Fundraising**

Walter Loiselle was unable to attend the meeting but submitted an updated in advance: Lisa Hakamiun is meeting with a Director at Blackbaud to get trained train on eTapestry, review fundraising practices/frameworks and help establish a first outbound solicitation for PSA.

#### **C. Military – John McFarlane**

The meeting with the new JBCO Colonel Nelson was held on October 4. Col. Nelson is supportive of Col. Lyman's position with regard to the proration request until we reach 20% enrollment of military family students. However, there could be interest in potential proration in an expanded land use request. Col. Nelson requested that we submit a specific request in writing for consideration. Dr. Gott drafted a letter that he plans to send within the month. John suggested that it include a specific prorated fee for the land use

agreement with reference to how the space might be utilized to enhance PSA's offerings. John also talked about a potential base shuttle service that could supplant an additional bus stop to serve both children living on base and base-related families.

#### D. Facilities – Mark Bowden

Mark reported that the committee met on October 5<sup>th</sup> and determined that there isn't a need for assistance with the learning cottages until they are in place. The group discussed issues with the flooring adhesive. The contractor has been unresponsive to concerns about peeling and adhesive wear. John Ferris, an architect serving on the committee, has investigated it and believes there is a moisture issue related to installation. William Quantz contacted an attorney who handles construction issues and was advised that we have seven years from the date of the Certificate of Occupancy to raise concerns with building practice. The committee recommends hiring an independent structural engineer to investigate why the moisture is getting in through the slab. Their report could be used as part of legal correspondence to press the builder to address the issue. Clarence Hamm, the engineer working on the trailers, could be used to do the inspection. Dr. Gott has a record of attempts to email and phone the contractor and will send one more summary letting them know that we will pursue legal action if the flooring is not addressed.

#### E. Communications – Jack Moore

Tim reported that the Parent Athletic Booster Club tax filings have been transitioned and addressed by Kristy Streb, the new contact for the entity.

#### F. Academic Excellence – Tim Gott

No report.

### **IV. Action Items**

- A. Vote to approve learning cottage contract not to exceed cost of \$160,000 to include foundation upgrades. Alys made a motion to approve. Jean seconded. All voted in favor.

### **IV. Adjournment, Next Meeting MOVED from November 21, 2017 to November 28, 2017**

Meeting was adjourned at 6:54 PM.

Your Governing Board