



BOARD OF DIRECTORS MEETING

A regular meeting of the Board of Directors was held on August 15, 2017 at 6:00PM.

I. Administrative

- A. The meeting was called to order by** Keith McElveen for Jack Moore at 6:02pm
- B. Board Members Roll Call:** Mark Bowden, William Quantz, Dr. Jean Chandler, Jack Moore, Alys Campaigne, John McFarlane, Dr. Jennifer Albert, Dr. Tim Gott (ex-officio - excused), Ms. Corrigan Rutherford (ex-officio), Keith McElveen, Walter Loiselle (by phone)
- C. Mission Statement:** PSA exists to meet the distinctive academic, social and emotional needs of gifted learners.
- D. Public Comment:** Three parents and one student were in attendance. No public comment.

II. New Business

A. Financial update - William Quantz

William summarized the draft June 30 financials for fiscal year end. PSA remains on strong financial footing. The financials will remain in draft form until October, when the audit is complete. Cash reserves were over \$2 million at fiscal year end, the revenue budget was exceeded by \$433,000, and net income before debt service was \$162,000 over budget.

William also discussed the cost estimate for the mobile classrooms from Spectrum Building Systems. The total two-year lease cost for the cottages is initially projected at \$129,206. It includes estimated architect and fees, installation, stairs, set up, and removal. He recommended we approve the contract not to exceed \$140,000 while the numbers are finalized. William is authorized to sign the final lease. The Facilities Committee will coordinate with the architect and finalize the remaining details. The lease term would begin at delivery, projected as October 2017, and run for a full two-year term.

III. Principal's report – Dr. Tim Gott

Ms. Rutherford presented the report on Dr. Gott's behalf as he was out for a family emergency. The year started smoothly. A new English teacher and a Chemistry teacher

were added to the staff. Enrollment numbers are over 510 students as of the start of the year.

III. Updates

A. Policy & Human Resources – Keith McElveen/ Alys Campaigne

Alys has been working with Dr. Aust and Dr. Gott to amend the charter. It turns out that under the statute, PSA cannot renew its application until it expires in August 2019. Instead, we are submitting amendments to the existing charter. The priority sections for updates are: Mission Statement, Educational Program, Goals & Objectives, Educational and Curriculum Program, IDEA, Student Assessment. Alys is working with the SC Public Charter School District on timing and format. The goal is to submit the first updates in the next two weeks. The charter renewal will be facilitated by making the interim modifications as the changes can be easily incorporated.

Several members are planning to participate in an upcoming Board training being held by the district on September 13th.

B. Development and Fundraising

Walter gave a development update focused on use of the new Etapestry software. A meeting is planned to discuss strategy around implementing additional training and fundraising campaigns. He is eager to have the staff and volunteer team start using the software. Alys suggested that the recent PCA sponsorships be added to the database as a first step to track donation history and acknowledgements. Walter also discussed the possibility of hiring a consultant to help jumpstart the effort.

C. Military – John McFarlane

John provided an update. There is an introductory meeting scheduled with the new JBCO on October 4, 2017. A captain on the base recently ran a STEM fair and John made a connection to build PSA's relationship with the base STEM program. The base school liaison has helped provide opportunities for people on the base to volunteer at PSA. The honor guard is participating in the Phoenix Community Festival.

D. Facilities – Mark Bowden

Mark reviewed the painting and clean-up work completed over the summer. Ms. Rutherford shared that the painting inspired pride in the student body. The committee is looking at needs for the year ahead.

E. Communications – Jack Moore

The board will have a table at the Phoenix Community Festival, which is planned as a major community event from 5-7:30 on Saturday August 19th. Jack is working with Win Gasperson to finalize the Nominations Committee timeline. He also reported that the video cameras and mag locks are installed and operational throughout the school to enhance security.

Jean briefed the board on the Distinguished Arts Program (DAP) Grant awarded to PSA from the South Carolina State Department of Education in the amount of \$18,000 for improving the sound, lighting, and staging for the arts including choral risers and staff summer institutes.

F. Academic Excellence – Tim Gott

No report.

IV. Action Items

Financial policy. Alys made a motion to approve the Banking, Check and Credit Card policy and the Cash Management and Donations policy with no changes. It was seconded and approved unanimously.

Contract for new learning cottages. Keith called for approval of the contract. It was seconded and approved unanimously.

Draft June financials. Keith called for approval of the draft June financials. It was seconded and approved unanimously.

V. Adjournment, Next Meeting September 19, 2017

Meeting was adjourned at 6:43 PM.

Your Governing Board