



BOARD OF DIRECTORS MEETING

A regular meeting of the Board of Directors was held on January 17, 2017 at 6PM.

I. Administrative

- A. The meeting was called to order by** Jack Moore at 6:05pm
- B. Board Members Roll Call:** Keith McElveen, Dr. Mark Bowden, William Quantz, Dr. Jean Chandler, Jack Moore, Alys Campaigne, Dr. Tim Gott (ex-officio) Absent: John McFarlane, Dr. Jennifer Albert, Walter Loiselle.
- C. Mission Statement:** PSA exists to meet the distinctive academic, social and emotional needs of gifted learners.
- D. Public Comment:** No parents attended the meeting.

II. New Business

A. Financial update - William Quantz

William presented the monthly financials for November. He reiterated that the loan agreement debt service coverage for PSA is an annual request only. We are awaiting information from the district on projected income to use in preparing next year's budget. The Finance Committee plans to meet to assemble the budget in 1-2 weeks.

B. Principal's report – Dr. Tim Gott

Dr. Gott provided an update on school activities. He noted the students' resilience in the face of a difficult situation with the resignation of band director, Mr. Mea. A new band director, Andrew Gregory, is starting this Friday. He also discussed the school's response to recent perceived threats posted on social media and expressed confidence in the safety of the school.

The current student count is 482 - just under the budgeted target of 488. Six spots were offered to students incoming this semester. A lottery was held in December for the 2017 academic year 6th grade slots and invitations have been sent out. Invitations for other grades will be decided in March once current students have confirmed their plans to return and the administration knows how many slots will be available. This year's lottery had 660 applicants. Approximately 300 were sixth graders. There are 30 siblings and 14 military students entering the sixth grade class.

End of course exams were given in history and biology with a 98% and 93% pass rate. English and Algebra I are forthcoming.

III. Updates

- A. Governance, Policy/Procedures and Bylaws – Keith McElveen/ Alys Campaigne**

The governance committee met in January to develop a process for updating the bylaws, charter and school policies. The bylaws update is to be completed by the Committee by Feb 7. It will then be circulated to the full board and parent body in February and voted on at March board meeting. It needs to be sent to the Charter School District for approval before May 2017.

Dr. Gott has incorporated numerous polices related to personnel in the employee handbook. Jane Taylor is leading an effort to identify list of needed new general school policies and draft them using Alliance templates. Alys presented the PSA Board Conduct and Code of Ethics and Annual Statement of Ethical Compliance, which were later adopted by unanimous vote.

The committee is also working on a complete charter update. It must be approved by the PSA board by its May meeting and submitted to district for review and approval in June/July. Dr. Gott and the administration are tasked with reviewing the table of contents to assign any items for board input and development. The Academic Excellence committee will meet and review their related elements in February.

B. Fundraising – Walter Loiselle (Out of town)

Phil Helmstetter is working with Walter on a golf fundraiser to raise funds for the security system.

C. Military – John McFarlane (Out of town)

A productive meeting was held with the Joint Base commander and his staff in December. They discussed a variety of topics, including lease reduction and additional land options.

D. Facilities – Dr. Mark Bowden

The walk through list was submitted and has been worked through. There are some cost and performance issues with a humidistat system used to address humidity and moisture concerns. The committee is developing a list of additional, non-warranty items that need to be addressed. Dr. Gott discussed the need to paint the hallway walls.

E. Communications – Jack Moore

Short discussion of whether to add a secure section to the new website so that information is not all fully public.

F. Executive – Jack Moore

There was discussion of the Sheila Gallagher event and a desire to record the parent talks for broader dissemination. Jack encouraged sharing more information about cyber security with parents. Jean announced that PSA is applying for the Distinguished Arts Program Grant again this year. The Odyssey of the Mind team will be receiving a \$2,000 grant from CDCA.

IV. Action Items

A. Adopt Ethics and Conflict of Interest – Alys made a motion to adopt the Board Conduct and Code of Ethics and Annual Statement of Ethical Compliance. It was adopted by unanimous vote.

V. Adjournment, Next Meeting March 21, 2017

Meeting was adjourned at 7:15 PM.

Your Governing Board
